

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 5TH DECEMBER 2019

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

5th December 2019

1. **OPEN MEETING**

2. **APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

3. **CONFIRMATION OF MINUTES**
Ordinary Meeting held on Thursday, 24th October 2019.

4. **DISCLOSURES OF INTERESTS**

5. **MAYORAL MINUTE(S)**

6. **REPORTS OF COMMITTEES**
 - Meeting of the Sporting Facilities Committee
held on Wednesday, 23rd October 2019 (S21-2.1)

 - Extra Ordinary Meeting of the Sporting Facilities Committee
held on Wednesday, 20th November 2019 (S21-2.1)

 - Notes of the Airport Operations Committee
on Tuesday, 19th November 2019 (C14-3.12)

 - Meeting of the Water Conservation Committee
held on Thursday, 21st November 2019 (C14-3.26)

 - Meeting of Manex held on Tuesday, 26th November 2019 (C14-3.4)

 - Meeting of the Internal Audit Committee
held on Wednesday, 27th November 2019 (TO BE TABLED) (A1-3)

7. **REPORTS TO COUNCIL**
 - REPORTS OF DELEGATES**
 - Item 1 Association Mining and Energy
Related Councils (NSW) Inc. (C14-6.3) Page 1

 - Item 2 Warren Christmas Street Party Committee (D3-1.4) Page 4

REPORTS OF DELEGATES**CONTINUED**

Item 3	2019 SWITCH Library Conference held at Panthers – Penrith 19th to 22nd November 2019 (L2-7)	Page 6
Item 4	Mayors Forum – Premier and Deputy Premier Meeting Narromine 24th November 2019 (P14-2)	Page 9
Item 5	Mayors Forum – Minister Hancock’s Presentation Narromine 24th November 2019 (P14-2)	Page 11

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
Item 2	Committee/Delegates Meetings (C14-2)	Page 4
Item 3	Relax Alcohol Free Zone in Dubbo Street for the Warren Street Christmas Party (L7-1.2)	Page 5
Item 4	Risk Management and Audit Report (A1-3)	Page 7
Item 5	Regional Water Line Burrendong Dam to Cobar (W1-1)	Page 12
Item 6	Drought Community Programme – Extension Second Round of Funding (F2-2)	Page 17

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

Item 1	Réconciliation Certificate – October 2019 (B1-10.16)	Page 1
Item 2	Statement of Rates and Annual Charges as at 21st November 2019 (R1-4)	Page 4

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1	Additional Allocation – 2019/20 Roads to Recovery Program (W6-17)	Page 1
Item 2	2019/20 Regional Road REPAIR Grant (W6-16.23)	Page 8
Item 3	Replacement Bridge Over Marthaguy Creek, Wonbobbie Road (B3-1.25)	Page 11
Item 4	Mount Foster Quarry Usage Proposal (Q1-1.1)	Page 13
Item 5	Tender – Supply & Delivery of a Front End Loader (P2-5.38/02) ...	Page 16

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES**CONTINUED**

- Item 6 Tender – Supply & Delivery of Two 4WD Tractors (P2-5.38/03) Page 18
- Item 7 Tender – Supply & Delivery of One 4WD Backhoe (P2-5.38/04) Page 20

REPORTS OF THE MANAGER HEALTH & DEVELOPMENT

- Item 1 Shade Structures at the Warren War Memorial
Swimming Pool (C14-3.18) Page 1
- Item 2 Warren Youth Foundation Request for Support
for a Youth Centre and Community Hub (C3-3.1) Page 3

8. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

- Item 1 Airport Operations Committee (C14-3.12) Page 1

9. CONFIDENTIAL MATTERS

Nil.

10. CONCLUSION OF MEETING**PRESENTATIONS**

- 9.45 am Warren Chamber of Commerce Address to Council
- 10.15 am Warren Museum and Gallery Association Address to Council

SPORTING FACILITIES COMMITTEE MEETING

Attached are the Minutes of the Sporting Facilities Committee Meeting held on Wednesday 23rd October 2019.

RECOMMENDATION:

That the Minutes of the Meeting of the Sports Facilities Committee held on 23rd October 2019 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

Present:

Councillor BD Williamson (Chairman)
Councillor KR Irving
Councillor KW Taylor
Darren Arthur (Acting General Manager)
Wesley Hamilton (Centre Manager)
Maryanne Stephens (Manager Health & Development Services)
Rolly Lawford (Divisional Manager of Engineering Services)
Kerry Jones (Infrastructure Projects Manager)

ITEM 1 APOLOGIES

An apology was tendered on behalf of Mayor, Councillor MJ Quigley who was absent due to external commitments and it was **MOVED** that a leave of absence be granted for this meeting.

ITEM 2 MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING HELD ON 31ST JULY 2019

MOVED that the Minutes of the Meeting held on Wednesday, 31st July 2019 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 MINUTES OF THE WARREN SKATE PARK / CARTER OVAL DEVELOPMENT SUB COMMITTEE 2ND JULY 2019 AND 5TH AUGUST 2019

MOVED that the Minutes of the Meeting held on the 2nd July 2019 and 5th August 2019 be accepted as a true and correct record of that meeting.

Carried

ITEM 4 BUSINESS ARISING FROM MINUTES

Nil.

Carried

ITEM 5 FINANCIAL STATEMENT

MOVED that the financial statement be accepted as a true and correct record of that meeting.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

ITEM 6 ACTION CHECKLIST

MOVED that:

1. The Action Checklist progress be received and noted; and
2. Items marked with an asterisk (*) be deleted.

Carried

ITEM 7 REPORTS FROM THE CENTRE MANAGER

(S21-2)

MOVED that the information be received and noted.

Carried

ITEM 8 GENERAL BUSINESS WITHOUT NOTICE

- Council enquired into whether a shade structure over the baby pool at the Warren War Memorial Pool would be reinstated following restoration works to the concrete area surrounding the pool. It was further added that shade over the concourse at the end of lane 1 should also be reinstated to allow adequate shade facilities for the public, squad training and time keepers during sporting events. An investigation is to take place as a matter of priority and report to the December 2019 Council Meeting.
- Concerns were raised as to how to better manage faecal matter from Kangaroos on the main oval of Victoria Park. An investigation is to take place.
- A discussion was held in regards to erecting mobile scaffolding within the Warren Sporting and Cultural Centre and undertaking a variety of roof maintenance tasks. An investigation is to be undertaken to determine correct licensing to undertake each task, selection of a suitable contractor to complete the works, scope of works and pricing to complete the works.
- A letter was received (Appendix A) from the Warren Central School P&C addressed to the Warren Shire Council Mayor in relation to including a skate park as part of the Carter Oval Precinct redevelopment. The Warren Central School P&C offered their support to the Warren Shire Council if required to assist in completing the skate park project.
- A discussion was held into the placement of bollard fencing within the Victoria Park precinct. It was recommended that bollard fencing surrounding the outdoor netball courts and pathway at the southern end of the Warren Sporting and Cultural Centre close to the external storeroom be completed as a matter of priority before continuing to complete the project along the pathway back towards the junior cricket oval.
- A discussion was held into the future redevelopment of the Warren War Memorial pool facilities. It was determined that a future project management and works program be established and grant funding be sourced and implemented within a timely manner.
- A letter (Appendix B) was received from the Warren Youth Foundation in regards to a reduction or waiver of fees for the 2019 Halloween movie night to be held at the Warren Sporting and Cultural Centre on the 2nd of November 2019. It was decided that the Warren Youth Foundation apply for Community Builders Grant funding to pay for the hire of facilities.
- A procedure to be enforced by user groups during periods of shared use and restricted access within Victoria Park Precinct (Appendix C) was reviewed at the meeting. The procedure is to be taken to MANEX for adoption by Council.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

ITEM 8 GENERAL BUSINESS WITHOUT NOTICE CONTINUED

- A letter from the Warren Amateur Swimming Club (to be tabled at October 2019 Council meeting) was discussed in relation to usage of the main pool during time trials each Friday evening at 5:00pm at the Warren War Memorial Swimming Pool. It was agreed that the main pool should remain open during time trials each Friday evening. The pool manager should use discretion into providing adequate pool usage space if required week by week by the public during time trials.
- It was advised that sixteen cameras along the newly developed walkway / cycleway from the Oxley Highway bridge to the Warren Multi-Purpose Health Centre are now active

Carried

ITEM 9 DATE OF NEXT MEETING

12th February 2019 at 3:00 pm in the Warren Shire Council Chambers

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:25 PM.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

Appendix

Appendix A

Please attached submitted letter from P&C to Mayor Quigley

WARREN CENTRAL SCHOOL Parents and Citizens (P&C) Association

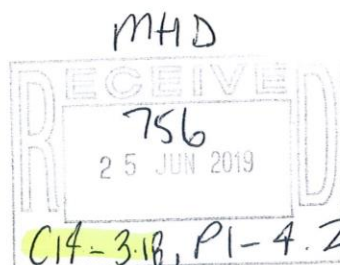
ABN: 78 416 471 967

63 Chester Street
WARREN NSW 2824

24 June 2019

COPY

The Mayor
Warren Shire Council
Dubbo Street
WARREN NSW 2824



Dear Mr Quigley

I'm writing on behalf of the Warren Central School P&C Association to congratulate Council on their continued efforts in working towards developing a youth precinct within Warren.

The proposal to include a skate park within the Carter Oval precinct is one that is welcomed by the parents and carers of our school community.

As you are well aware, there is a distinct lack of recreational activities, for teenagers in particular, in the town. This especially affects young people who do not have the support or resources to travel distances to attend events or even to have a day out.

If we can be of any assistance in moving the project forward, please do not hesitate to contact us.

Yours sincerely

AMY HALL
President

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

Appendix B

Please attached submitted letter from Warren Youth Foundation

**HALLOWEEN MOVIE NIGHT
WARREN SPORTING AND CULTURAL CENTRE.
02nd November 2019- Commencing at 6.00 p.m.**

The Warren Youth Foundation is proposing to hold a movie night at the Warren Sporting and Cultural Centre, on the evening of the 02nd of November 2019, for the children of Warren and District to celebrate Halloween. This year we will be showing 2 movies- the first being for all ages "Paranorman" and the second one for ages 13 and over with parental permission "IT".

Each year on Halloween the children of the town and district make a big effort to dress up and participate in trick or treating. Last year we were successful in our running of this event, although we had 30 people confirm attendance, we catered for 100 and absolutely ran out of everything. We estimate there was 126 people, this shows the enthusiasm of the town in this event.

The feedback received from the towns locals is that although a great night was had by all it would be much better suited on a weekend night, hence why we are not doing this on the night of the 31st of October.

The Warren Youth Foundation will run and supervise this event along with a group of volunteers from the Warren MPHS. We will also be involved in setting up the event, running the canteen and cleaning up afterward. We will ensure that all our volunteers have current Working with Children checks.

We wish to thank Warren Shire Council for providing the Complex free of charge last year and would also like to thank Wes Hamilton for his assistance last year and again this year to set up and control the audio and visual for the movie on the night.

Once again we would like to provide this night free of charge to all who attend and to cover our operation costs we will be undertaking fund raising, prior to the event. The costs we will cover include; advertising, food, drinks and the purchase of the movie itself.

In light of the not-for-profit nature of our proposed event, we are once again asking the Shire, if it would be possible to waive the fees normally associated with hiring the Sporting and Cultural Centre, and if this is not possible, ask if the Shire would provide the centre at a reduced rate.

Yours faithfully,

Kelly Sinclair
Lianne Clark

0428945860, warrenyouthgroup@gmail.com
0268477200 (Work), 0268474643 (Home), 0409474643
lianne.clark@health.nsw.gov.au
ravenswoodwarren@gmail.com

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers on Wednesday 23rd October 2019 commencing at 3:05pm

Appendix C



Warren Shire Council
Health & Development Services
Warren Sporting and Cultural Centre

Procedure: Shared use of Victoria Park during restricted access period – Warren Sporting and Cultural Centre

STEP	OFFICER RESPONSIBLE
1. The following procedure is to be followed by all user groups who are restricting access to Victoria Park during period of hire i.e. requesting payment of entry at the front entrance of Victoria Park	User Group
2. The following patrons are exempt from payment of entry A. Warren Sporting and Cultural Centre Gym Members who are entering the premises for the purpose of utilising the gym facilities only and not attending the planned event. B. Warren Shire Council Employee who are entering the premises in order to conduct duties as part of their required job role with Warren Shire Council C. Patrons who are utilising the designated walkway to access the Warren Multi-Purpose Health Service facilities D. Patrons who utilise the Tennis Court / Far West Academy of Sport Facilities or Outdoor Gym	User Group

Procedure Created August 2019

Last Updated August 2019

Needs Reviewing: August 2021

Endorsed:

SPORTING FACILITIES COMMITTEE EXTRA ORDINARY MEETING

Attached are the Minutes of the Sporting Facilities Committee Meeting held on Wednesday 20th November 2019.

RECOMMENDATION:

That the Minutes of the Meeting of the Sports Facilities Committee Extra Ordinary Meeting held on 20th November 2019 be received and noted.

ITEM 3 BUSINESS ARISING FROM MINUTES

1. That the Minutes of the Meeting of the Warren Skate Park / Carter Oval Development Sub Committee held on Thursday, 14th November 2019 be received and noted;
 2. Council write to the Warren Central School P & C Association and thank them for their support and that the Committee will take up their offer of support and will contact the school to discuss.
 3. Council hold the Australia Day Ceremony at the Warren Sporting and Cultural Centre. The Warren Skate Park / Carter Oval Development Sub Committee hold an event at the Warren War Memorial Pool afterwards to raise funds towards the landscaping of the Carter Oval redevelopment. The Warren Skate Park / Carter Oval Development Sub Committee seek grant funding from community-based organisations to support the event.
 4. The Warren Skate Park / Carter Oval Development Sub Committee assemble a detailed landscaping and seating plan and report to the Sporting Facilities Committee.
 5. The Warren Skate Park / Carter Oval Development Sub Committee develop a proposal as to how fundraising should occur including planned fundraising events and report to the Sporting Facilities Committee.
 6. Council invite the Board of Oasis to provide a skate exhibition for the community and hold an event at a suitable time of the year as part of fundraising efforts towards landscaping of the carter oval precinct once construction of the area is complete.
-

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Extra Ordinary meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 20th November 2019 commencing at 2:35pm

Present:

Councillor MJ Quigley (Chairman)
Councillor BD Williamson
Councillor KR Irving
Councillor KW Taylor
Wesley Hamilton (Centre Manager)
Rolly Lawford (Divisional Manager of Engineering Services)

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Manager of Health and Development, Maryanne Stephens who was absent due to external commitments and it was **MOVED** that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE WARREN SKATE PARK / CARTER OVAL DEVELOPMENT SUB COMMITTEE 14TH NOVEMBER 2019

MOVED that the Minutes of the Meeting held on the Wednesday, 14th November 2019 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES

A discussion was held in relation to the recommendations of the Warren Skate Park / Carter Oval Development Sub Committee held on the 14th November 2019. Each recommendation was considered and it was in agreeance that the following amendments be made to the recommendations.

MOVED that:

1. The Minutes of the Meeting of the Warren Skate Park / Carter Oval Development Sub Committee held on Thursday, 14th November 2019 be received and noted;
2. Council write to the Warren Central School P & C Association and thank them for their support and that the Committee will take up their offer of support and will contact the school to discuss.
3. Council hold the Australia Day Ceremony at the Warren Sporting and Cultural Centre. The Warren Skate Park / Carter Oval Development Sub Committee hold an event at the Warren War Memorial Pool afterwards to raise funds towards the landscaping of the Carter Oval redevelopment. The Warren Skate Park / Carter Oval Development Sub Committee seek grant funding from community-based organisations to support the event.
4. The Warren Skate Park / Carter Oval Development Sub Committee assemble a detailed landscaping and seating plan and report to the Sporting Facilities Committee
5. The Warren Skate Park / Carter Oval Development Sub Committee develop a proposal as to how fundraising should occur including planned fundraising events and report to the Sporting Facilities Committee.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Extra Ordinary meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 20th November 2019 commencing at 2:35pm

ITEM 3 BUSINESS ARISING FROM MINUTES CONTINUED

6. Council invite the Board of Oasis to provide a skate exhibition for the community and hold an event at a suitable time of the year as part of fundraising efforts towards landscaping of the carter oval precinct once construction of the area is complete.

Carried

ITEM 4 GENERAL BUSINESS WITHOUT NOTICE

Divisional Manager of Engineering Services gave an update in relation to further planned works surrounding the outdoor Netball and Basketball Courts within Victoria Park. Crusher dust has been laid surrounding the area and bollard posts are beginning to be installed.

Carried

ITEM 5 DATE OF NEXT MEETING

12TH February 2019 at 3:00pm in the Warren Shire Council Chambers.

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3:05 PM.



AIRPORT OPERATIONS COMMITTEE

WARREN SHIRE COUNCIL

Notes of the Airport Operations Committee
on Tuesday, 19th November 2019 commencing at 4.00 pm

PRESENT:

Brett Williamson (Chair)

Pat Hulme

Glenn Wilcox (General Manager)

Kerry Jones (Town Services Manager)

ITEM 1 APOLOGIES

An apology was received from Geoff McKay who was absent due to external commitments and a leave of absence was granted for this meeting.

A quorum could not be formed and the following discussions were held.

- Airport Upgrade
 - Warren is located in the remote area as well as Nevertire. Collie is not remote. This has advantages for the airport as it allows access to Federal funding for remote airports.
 - Council can now put in for remote airport funding and an application was submitted for approximately \$44,000 with matching funds coming from the insurance claim made for the lightning strike earlier this year. This will allow some electrical upgrades and repairs for the lights.
 - Local trades will be used to install like for like equipment to replace electrical items.
 - Planning and installation has been undertaken to install conduits for future works whilst trenching machines where at the airport installing water lines.
 - The airport upgrade funding grant was submitted for \$2.3 million and has reached the final round for approval. Copies of the grant application were provided.
 - Future scope of works will be designed in accordance with RAAF needs for runway 03/12.

- Airport Water
 - Connection has been completed for the water line along most of the route and the pipe requires burying down near the old sale yards. Electricity is to be connected by Essential Energy for pumps.

WATER CONSERVATION COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Water Conservation Committee meeting held on Thursday, 21st November 2019.

ITEM 3 REVIEW OF CURRENT WATER RESTRICTIONS

That Council adopt the following;

1. That level 3 water restrictions remain the same with watering to remain from 6am to 9am only, in accordance with the odds and even scheme. This allows for more reliable water pressure of a morning to cope with the quantity of users. Council will be monitoring users to ensure compliance with these restrictions are followed.

WARREN SHIRE COUNCIL

Minutes of the Water Conservation Committee
Meeting held in Council Chambers, Administration Building, Warren
on Thursday, 21st November 2019 commencing at 3.12 pm

Present: Councillor BD Williamson (Chairperson)
Councillor RJ Higgins
Rolly Lawford (Divisional Manager Engineering Services)

ITEM 1 APOLOGIES

An apology was received from Councillor Andrew Brewer who was absent due to external commitments and it was **MOVED** Higgins/Williamson that a leave of absence be granted for this meeting.

Carried

ITEM 2 BUSINESS ARISING FROM MINUTES

Nil.

ITEM 3 REVIEW OF CURRENT WATER RESTRICTIONS

MOVED Higgins/Williamson that Council adopt the following;

1. That level 3 water restrictions remain the same with watering to remain from 6am to 9am only, in accordance with the odds and even scheme. This allows for more reliable water pressure of a morning to cope with the quantity of users. Council will be monitoring users to ensure compliance with these restrictions are followed.
-

ITEM 4 GENERAL DISCUSSION

1. Lower Weir Replacement

The replacement of the Bryan Egan Weir (Warren bottom weir). Ongoing investigation, Council is currently in discussions with the NSW Government.

2. General Water Supply from the Top Weir

It was advised by Water NSW that there will be a general release of water for the Warren township if water is available. Water NSW has advised that they will attempt to top up the weirs.

3. Emergency Services Meeting

The General Manager is currently in consultation with James McTavish (NSW Regional Town Water Supply Coordinator) and Roy Butler MP regarding emergency funding. Council will approach the Minister Melinda Pavey MP to seek additional support.

4. Leaking of the Bore Water and River Water Supplies

The Committee noted that ongoing repairs are being undertaken to reduce leakage from the water pipe network. The monitoring of water levels is continuing to be closely watched. Council are currently looking at acquiring a spare pump for both river water and bore water systems as backups.

WARREN SHIRE COUNCIL

Minutes of the Water Conservation Committee
Meeting held in Council Chambers, Administration Building, Warren
on Thursday, 21st November 2019 commencing at 3.12 pm

ITEM 4 GENERAL DISCUSSION

CONTINUED

5. Stafford Street Reservoir Leaking

A review of the structure has been undertaken and maintenance repair will proceed to the upper level of the reservoir.

6. Water Treatment

Council and NSW Health are undertaking weekly water tests and the results are being monitored for salinity levels.

7. Albert Priest Channel Between Warren and Nyngan

Regional discussions are currently occurring regarding this matter. Regional meetings have commenced with State and Local Government.

8. Access to Hospital for Emergency Situations

LEMC discussion has been undertaken and Council is working with Government agencies to resolve water supply needs for firefighting across the Warren township.

9. Oxley Park Pumps

There is currently one pump inoperable at Oxley Park pump.

Investigation into previously owned spare pumps is being undertaken.

10. Water Supply for Airport

Pipes have been laid within the route and all under boring is nearing completion. Works are estimated to be completed and all tanks gravity filled by the end of November 2019.

11. River Water to the Racecourse

A supplementary supply to the Racecourse is to be investigated for a back up water supply, enabling watering of the racecourse during times of low rainfall. This is subject to future grant funding.

12. Ellengerah Pump Site/ River Water Supply

The pump sites will not be able to lift water from the existing holes when the river water is very low. An investigation shall be undertaken into lowering pumps to a suitable level to access water in drought conditions.

De silting the river whilst it is low will be discussed with Government agencies.

13. Bores - Bottom of Shire (Drought Proofing)

Councillor Williamson raised that bores be investigated in the north and western areas of the shire to allow for drought proofing works that allow road construction.

14. Water Usage Supply Percentage

Warren river water licence 700mgl allocation but 30% was lost due to recent allocation.

Bore water licence 750mgl allocated. Water usage figures to come.

WARREN SHIRE COUNCIL

Minutes of the Water Conservation Committee
Meeting held in Council Chambers, Administration Building, Warren
on Thursday, 21st November 2019 commencing at 3.12 pm

ITEM 6 GENERAL BUSINESS

- Council are to review the current water restrictions again in January 2020.
-

NEXT MEETING

3.00 pm Thursday, 16th January 2020.

There being no further business the meeting closed at 3.40 pm.

MANEX MINUTES

Attached are the Minutes of the meeting of Manex held on Tuesday, 26th November 2019.

RECOMMENDATION:

That the Minutes of the Meeting of Manex held on Tuesday, 26th November 2019 be received and noted.

ITEM 5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)

That Work Health and Safety Performance Summary information be reviewed and monitored.

ITEM 5.2 WORK HEALTH AND SAFETY CORRECTIVE ACTION REPORTS (S12-14.1)

That the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

ITEM 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)

That:

1. That the Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored, and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance; and
 2. That the MANEX team note the completion of items contained within with the Warren Shire Council Work Health and Safety Action Plan Objective Update Table.
-

ITEM 5.4 CONTRACTOR WHS MANAGEMENT PROCEDURE (S12-14.4)

That Council formally adopt the Contractor WHS Management Procedure.

ITEM 10 OPERATIONAL PROCEDURES

(I2-11.1)

That:

1. The information be received and noted; and
2. The procedures Hire of facility requests – Sporting and Cultural Centre. Shared use of Victoria Park during restricted access period – Warren Sporting and Cultural Centre Gym membership process – Sporting and Culture Centre and Hire of equipment requests – Warren Sporting and Cultural Centre be adopted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 26th November 2019 commencing at 2.32 pm

PRESENT:

Glenn Wilcox	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Maryanne Stephens	Manager Health & Development Services
Jillian Murray	Treasurer
Kerry Jones	Infrastructure Projects Manager (Chair)
Jody Burtenshaw	Executive Assistant

ITEM 1 APOLOGIES

Apologies were received from Rolly Lawford, Rowan Hutchinson who were absent due to external commitments and it was **MOVED** Stephens/Wilcox that a leave of absence be granted for this meeting.

Carried

ITEM 2 BUSINESS ARISING FROM MINUTES

Nil.

ITEM 3 ACTION CHECKLIST

MOVED Murray/Stephens that the information be received and noted.

Carried

ITEM 4.1 2019/2020 SPECIFIC WORKS STATUS REPORT

MOVED Murray/Wilcox that the information be received and noted.

Carried

ITEM 4.2 PROJECTS AND ASSETS STATUS REPORT

MOVED Arthur/Murray that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 26th November 2019 commencing at 2.32 pm

ITEM 4.3 EWENMAR WASTE DEPOT STATUS REPORT

MOVED Stephens/Jones that the information be received and noted.

Carried

ITEM 5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)

MOVED Jones/Arthur that Work Health and Safety Performance Summary information be reviewed and monitored.

Carried

ITEM 5.2 WORK HEALTH AND SAFETY CORRECTIVE ACTION REPORTS (S12-14.1)

MOVED Murray/Wilcox that the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

Carried

ITEM 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)

MOVED Arthur/Wilcox that:

1. That the Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored, and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance; and
2. That the MANEX team note the completion of items contained within with the Warren Shire Council Work Health and Safety Action Plan Objective Update Table.

Carried

ITEM 5.4 CONTRACTOR WHS MANAGEMENT PROCEDURE (S12-14.4)

MOVED Murray/Wilcox that Council formally adopt the Contractor WHS Management Procedure.

Carried

ITEM 6.1 NSW GOVERNMENT CIRCULARS (L5-3)

MOVED Wilcox/Murray that the information be received and noted.

Carried

ITEM 6.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS (L5-3)

MOVED Arthur/Stephens that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 26th November 2019 commencing at 2.32 pm

ITEM 7 GOVERNANCE REVIEW SHEET

MOVED Jones/Arthur that the information be received and noted.

Carried

ITEM 8 PROJECTS

Skate Park – Construction started on Monday, 25th November 2019. Expected to be completed on the Australia Day weekend. The biggest problem is sourcing water for wetting down of soil.

Carter Oval – Tree clearing has been undertaken. Quotes have been obtained for asbestos and demolition works at \$175,000. This includes \$70,000 in waste disposal fees, which Council will manage in house.

Swimming Pool – Ready to cut the main pool over. Currently one (1) week behind schedule waiting for the chlorine plant container to arrive. The flow on affect of this means the painting will be a week behind and it cannot be completed while there is dust around.

Airport Water – Trench digger has had several break downs. Currently waiting for Essential Energy to establish power. Currently 400 metres left to trench.

Airport Lighting – Council has taken delivery of parts. Will forward all costs to insurers once final receipts for installation have come in.

Sewage Treatment Plant – A report to be written to Council recommending that Council to take this project on from NSW Public Works. The Project to be quantity surveyed and Council will be undertaking all reporting requirements.

ITEM 9 IMPOUNDING OFFICER'S REPORT

(P4-4)

MOVED Wilcox/Stephens that the information be received and noted.

Carried

ITEM 10 OPERATIONAL PROCEDURES

(I2-11.1)

MOVED Stephens/Murray that:

1. The information be received and noted; and
2. The procedures Hire of facility requests – Sporting and Cultural Centre. Shared use of Victoria Park during restricted access period – Warren Sporting and Cultural Centre Gym membership process – Sporting and Culture Centre and Hire of equipment requests – Warren Sporting and Cultural Centre be adopted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 26th November 2019 commencing at 2.32 pm

ITEM 11 OCTOBER 2019 DRAFT MINUTES AND DECEMBER 2019 BUSINESS PAPER

The Committee previewed the December 2019 Business Paper and the October 2019 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

ITEM 12 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list was circulated. It was requested that the responsible officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

ITEM 13 GENERAL BUSINESS WITHOUT NOTICE

- The Divisional Manager Finance & Administration advised that the Council Christmas Party will be at the Warren Golf Club on the 7th December 2019. The Club has advised that Warren Essential Energy are also looking at this date.
- The Manager Health and Development Services advised that five (5) people had contacted Council with interest in the Swimming Pool House in Stafford Street. None of these initial enquiries have submitted any formal offers. The Manager Health and Development Services further advised that another two (2) interested parties are currently seeking further information.

The Divisional Manager Finance & Administration requested if the property doesn't receive any offers and is programmed for demolition, that the property is fully inspected for anything that can be salvaged, i.e. the hot water system as it is relatively new.

There being no further business the meeting closed 4.10 pm.

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 5th December 2019

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. (C14-6.3)

RECOMMENDATION

That the information be received and noted.

Delegate’s Report of the Mining and Energy Related Councils (MERC) Association Annual General Meeting (AGM) and Ordinary Meeting held in Gloucester, 8th November, 2019

President of the Gloucester Business Chamber, Mr James Hooke used the parts of a ‘mouse trap’ as an analogy to explain how necessary it is for various community groups, organisations, businesses and companies, each with different functions, to work together so that, like an effective ‘mouse trap’, the overall function is achieved successfully. In this case, the overall function of a community is to be a place where people want to live and work. The Gloucester Business Chamber believes that they have achieved this despite the challenges.

Mayor of Mid Coast Council, David West provided a brief outline of the history of the Gathang language speaking people and European history in the area. He also explained how the Council has adapted since the amalgamation of three councils: Taree, Gloucester and Forster. Delegates paused to think of those affected by the bushfires in Mid Coast Shire.

Life membership was awarded to ex Clr Chris Connor, Wollongong City Council and Mudgee Shire Council (prior to amalgamation) and now Principal of Tamworth Public School.

Chairman, Clr Peter Shinton, presented his 5th Annual Report acknowledging all members of the Association, whether they have developments in relation to coal or metalliferous mining, solar or wind energy, or other forms of renewable energy, have seen rapid changes: the formation of JOs, a new government and detrimental effects of drought.

On a positive note, Clr Shinton highlighted that MERC has been officially recognised by Resources for Regions senior staff and Deputy Premier, John Barilaro, as “the peak body and voice of mining and energy related councils in NSW in view of our strategic direction, apolitical non-partisan approach and experience as council administrators in mining and energy affected areas”. As a result of this recognition Association delegates have been significantly involved in a number of working parties established by the new government in relation to Resources for Regions, Voluntary Planning Agreements (in the future these will be referred to as Planning Agreements), the Regional Advisory Forum, the Regional Independent Assessment Panel and other regional forums and various state government working parties. The outcome of this is that MERC is effectively positioned “to look after the interests of members”.

The shortage of capable planning staff for councils was noted but positive changes are currently being negotiated by the MERC with the DPIE, on behalf of member councils, in relation to mitigating the social and economic pressures caused by old and new mining and energy developments in LGAs.

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 5th December 2019

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

Chief Executive Officer (CEO), Greg Lamont, presented his 3rd Annual Report acknowledging changes faced by councils in relation to new planning legislation. He highlighted the emergence of the Association as an effective lobby group, alongside the Country Mayors Association and the 13 newly formed JO's. There are currently 21 member councils of MERC. MERC is in a strong financial position. Reserve funding has assisted MERC in the engagement of consultants to prepare submissions as required.

The following **executive committee members were elected**:

Chair: Clr Peter Shinton, Warrumbungle Shire Council

Deputy Chairs: Clr Sue Moore, Singleton Shire Council, Clr Owen Hasler, Gunnedah Shire Council

Executive members: Clr Phyllis Miller, Forbes Shire Council, Clr Melanie Dagg, Cessnock Shire Council and Clr Michael Banasik, Wollondilly Shire Council.

Recommendation was made by the Executive Committee to increase **member fees** in 2020/2021, according to the rate peg, since no increase in member charges had been implemented since 2013. This would amount to an approximate increase of \$150 per member in 2020/2021.

Attendance by member councils at the AGM was down and it was agreed that future AGMs be held in Sydney for maximum attendance.

The next AGM will be held in Sydney, November 2020.

The Ordinary Meeting followed and **Greg Lamont (CEO)** provided a report emphasising MERC's positive consultations with the State Government in relation to: the removal of the Benefit to Cost Ratio (BCR), consulting with stakeholders and JOs re the strategic review for Resources for Regions, with MERC being part of the design process, sourcing funds from consolidated revenue and no competition between councils. JO chairs were invited to comment on the Strategic Review of Resources for Regions by November 22.

Discussion was held around the need to attract more Association member councils by increasing the promotion of MERC as a voice for councils with renewable energy projects within their LGA. Promotion will occur at the next Local Government Conference in Cessnock with a manned MERC stand.

In relation to the current review of the NSW Independent Planning Commission (IPC) by the NSW Productivity Commissioner Mr Peter Achterstraat, MERC recommends working with the Office of Local Government to make a submission. Consensus at the meeting was that the IPC should remain as an entity but with the tweaking required to ensure transparency and robustness.

The Voluntary Planning Agreement (VPA) joint working party is in the final stages of designing a State VPA policy agreement to ensure VPAs between mining/energy related companies and councils are fair and effective. The VPA will have greater flexibility, for example not requiring the Worker Domicile Model for every VPA.

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 5th December 2019

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

As with the MERC budget, MERC Strategic Plans are reviewed quarterly and the 2018-2020 Strategic Plan actions were noted. Greg Lamont and Chris Connor, both of Tamworth, will be drafting a 2020-2023 Plan for the next meeting. Of note the new Strategic Plan will include developing further MERC's renewable energy policies.

MERC has been approached by Cooperative Research Centres (CRC) Association (an Australian Government Program which helps fund industry led collaborations between industry, researchers and end-users) to provide input to future directions for rehabilitation of land after mine closures, especially in light of the shift from coal to renewable energy sources.

MERC's revised Coal Seam Gas (CSG) Policy was adopted. It provides clear guidelines for member councils who are affected or potentially affected by CSG mining to access practical knowledge and support as required from MERC. It provides CSG companies and State Government bodies information on MERCs position on CSG mining.

Thank you letters will be sent to Clr Lillian Brady OAM for her exemplary service to MERC as well as ex executive committee member Clr Jim Nolan, Broken Hill.

The next Ordinary Meeting of the MERC Association will be held on Thursday, March 6th, 2020 in Sydney.

Clr K Irving
Delegate

WARREN SHIRE COUNCIL
Delegates Report by Councillor B Williamson
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 5th December 2019

ITEM 2 WARREN CHRISTMAS STREET PARTY COMMITTEE

(D3-1.4)

RECOMMENDATION

That the information be received and noted.

- Date of event is Friday 6th December from 6.00 pm-9.00 pm.
- Committee members are as follows: Cllr Brett Williamson, Blake Derrett, Judy Ridley, Audrey Weston, Alison Ruskin Rowe and Anna Dawson.
- Four (4) Committee meetings have been held on the following dates:
 - 19th September
 - 15th October
 - 22nd October
 - 7th November
- Further meetings are scheduled for:
 - 27th November
 - 4th December
- Council Risk Management Meetings have been held during the lead up to the event.
- Council has budgeted \$15,000 to go towards the set-up and pack-up of the event.
- Grants applied for include:
 - Rural and Regional Youth Participation Grants (successful)
 - Drought Resilience Fund (pending)
 - Rural Aid Community Grant (pending)
 - Application for 10 cases of Neverfail Spring Water (pending)
 - Foundation of Rural and Regional Renewal – Tackling Tough Times Together (unsuccessful)
- Community contributions include:
 - Rotary through a partnership with another Rotary branch has offered to pay for the band.
 - Rotary will run a chocolate wheel at the event.
 - Warren Youth Foundation has offered to co-ordinate a youth activity at the event and will pay for it.
 - Trucks provided by local business owners – Brett Brouff and Warren Lefebvre.
- Grant contributions include:
 - \$1500 from Rural and Regional Youth Participation Grants – this will pay for the inflatable hire, supervision and materials required for face painting.
 - \$180 – fundraising donated.
- Committed costs for the event include:
 - Inflatables – \$1,064 (Paid for by the Rural and Regional Youth Participation Grants.)
 - \$1,280 for ‘Warren Reindeer’ shirts that will be sold in the lead up and on the night for a small profit which will be put back into the event/help cover costs (Council.)
 - \$1,749 for toilets (Council)
 - \$70 for audio equipment at the event (Council)

WARREN SHIRE COUNCIL

Delegates Report by Councillor B Williamson
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 5th December 2019

ITEM 2 WARREN CHRISTMAS STREET PARTY COMMITTEE

CONTINUED

- \$500 for the band (Rotary)
- Set up and pack up costs (Council)

Clr B Williamson
Delegate

WARREN SHIRE COUNCIL
Delegates Report by Councillor P Serdity
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 5th December 2019

ITEM 3 **2019 SWITCH LIBRARY CONFERENCE HELD AT PANTHERS – PENRITH 19TH TO 22ND NOVEMBER 2019** **(L2-7)**

RECOMMENDATION

That the information be received and noted.

Librarian Pam Kelly and I attended the annual Switch conference. The theme of this conference was “Smart – Engaged – Resilient”.

Tuesday 19th was the registration and a chance to catch up with suppliers.

Wednesday 20th was the first full day of conference with the focus on the “Engaged” section. Speakers were as follows:-

- **Aat Vos – Creative Guide/Founder, aatvos BV.** His presentation was “Libraries as Third Places for All”. Generally our first two places are Home and Work but libraries have now been show cased as being the third place where people tend to go and the need to ensure that libraries continue to be a place that the public feel comfortable and safe to visit. A lot of good ideas from this session however with most of our country libraries, except for the larger towns, being small we continue to utilize the spaces available to meet the needs of our communities.
- **Caroline McLeod, Group Manager Library and History Services, Inner West Council – Marrickville Library** completed a presentation on how they have incorporated this concept into this library services and how it is working well for them.
- At this time I attended a Councillor Session with NSWPLS to discuss the “Renew our Libraries” campaign. It was agreed by all councillors present (approx. 25 in total) that although we are only within the first 5 months of the increased grant funding which is for a term of 4 years we need to continue to ensure that Phase 2 continues to remind the State Government that this increased funding needs to be made a permanent item on their funding program to ensure that libraries do not fall behind again. With the increased expectations of government, the increased funding will be a necessary item. We need to ensure that our local members are constantly reminded of this whenever we are in discussions with them. A modified presentation of this session was also presented at the conference as a whole to ensure that all present were aware of where the campaign currently stands.
- Our next session was an open discussion titled “**Challenging Library Neutrality**” and was presented by **Damien Webb, Manager of Indigenous Engagement Branch, SLNSW and Nathan Sentence, ATSI Project Officer, Australian Museum.** They discussed how difficult it is to locate our indigenous records due to inadequate recording, mistakes in editing etc. They encouraged those in attendance to contact their local indigenous organisations to engage them in any indigenous library activities as they are a great source of oral history.
- **Martin Payne, Cultural Experience Coordinator, Lake Macquarie Council** gave a presentation of how his council is engaging with the community through all stages of their Integrated Planning and Reporting to ensure that the various communities of the Lake Macquarie Council are included in all discussions with regards to future projects within those communities. From listening to him speak I could see how our council was working along the same format with our village and town plans. A panel discussion followed presentation with the previous presentators taking part in this and good feedback from the attendees. This concluded the end of day 1 with a dinner sponsored by the exhibitors taking place.

WARREN SHIRE COUNCIL

Delegates Report by Mayor M Quigley
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 5th December 2019

**ITEM 4 MAYORS FORUM - PREMIER AND DEPUTY PREMIER MEETING NARROMINE
24TH NOVEMBER 2019 (P14-2)**

RECOMMENDATION

That the information be received and noted.

Welcome to Premier and Deputy Premier.

The Premier addressed the following matters:

- Advised that the Premier and Deputy Premier are there to listen and act on concerns.
- Water security – The Deputy Premier advised that the Government is committed to providing councils support for water infrastructure and that requests should be made through his office. Council has been working with NSW Water, but will write to the Deputy Premier's Office
- Natural Disaster status for droughts – The Deputy Premier advised that the Government is looking at rates, payroll tax and other support for communities as the drought continues. The Premier asked what do councils want from drought declarations? No firm answer was provided. Other support has been provided to specific sectors of the community as to registration, LLS rates or water licences.
- Pipeline from Burrendong Dam – The Government has passed legislation to support pipeline projects. The Mayor raised that the Dam should be raised to 120% full rather than the current level being 60% below maximum level. The Deputy Premier advised that the Government agrees that a pipeline is to be developed to Nyngan.
- Ownership of Water Licences – The Deputy Premier advised that issues do exist with water licences, but the licence sales cannot be reversed to remove licenses as it will impact on land users. The Deputy Premier agreed that regulation of water (ACCC Report) are unsatisfactory.
- Disparity of funding between rural and regional Councils – The Deputy Premier advised that councils will receive money from the Stronger Communities funding. Models are being changed to improve smaller council funding, changes to BCRs to allow remote councils to apply.
- Health Issues – The lack of staff to man hospitals and aged care and shortage of doctors. The Premier advised that incentives are being reviewed as to incentives to nurses to work in rural areas and hopefully stay. Similar incentives exist for teachers. They may be extended to Police.

Doctors are being reviewed by the State as to how to attract and retain doctors in the bush and will work with Federal Government.

Councils are spending up to \$300,000 to try and attract a Doctor sometimes with no success. This includes housing, cars, business premises etc and councils compete against each other for the same doctor. It was asked if a tax incentive could be provided in remote areas.

A request was made that the Government consider the Canadian model of student support and that the students return into rural communities. This is being run by CSU at Orange.

WARREN SHIRE COUNCIL

Delegates Report by Mayor M Quigley
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 5th December 2019

**ITEM 5 MAYORS FORUM - MINISTER HANCOCK'S PRESENTATION NARROMINE 24TH
NOVEMBER 2019 (P14-2)**

RECOMMENDATION

That the information be received and noted.

Meeting open 1.00 pm.

Councils from West of the Newel Highway attended.

Minister Shelly Hancock discussed the following:

- Appreciated an opportunity to visit the councils present at Narromine.
- Provided an overview of her role as Minister and her ideology to improve local government overall and to support each council and to understand how Government decisions impact.
- Discussed increases in electoral process costs and that the Government has provided funding that will reduce Electoral Commission costs, although she acknowledges that costs have increased.
- LGNSW is a good representative body for councils and is ensuring dialogue between State and Local Government and especially with the Minister.
- Statement by Councillor Davies, Chair Orana Joint Organisation (JO) regarding funding - Orana JO advised that the JO is suffering from a funding area and that the JO supports Dubbo coming into the JO but, Dubbo need to make payments to help offset costs of the JO establishment. The JO needs to show regional support.
- Auditor General Costs - the Minister advised that some costs are very high and is discussing. Councils costs have doubled to meet requirements.
- Council Grant Funding - the Minister is providing information about future grant funding and how Office of Local Government (OLG) can assist. The Minister acknowledged that grant funding has increased and local road funding is currently available. Understood that Councils sometimes do not apply for funding as it is a 50/50 basis. A question was asked "can the Government fund projects to get them to be shovel ready". Advice was provided that Councils cannot obtain quotations for grant applications as businesses are not available and that the tender prices for western areas is far higher than those to the east.
- City vs Rural Grants Programs (Financial Assistance Grants FAGS) - Changes may come from a Federal Government review of grants and how they may be allocated.
- Council Rates Relief – A request was made for the Minister to consider local rate relief for all rate payers (farmers, small business, residential)? The Minister advised that councils can provide rate relief. It was asked that the Government pay the rate relief? The Minister was not sure the Government would fund this. The Mayor explained to the Minister Warren Shire Council's view on rate relief. The Minister asked more questions on this. The OLG does not have any funding to assist this process but will discuss the issue with Premier and Deputy Premier. A request was made to establish a special tax status zone for the western area during drought times or longer.
- Request for the Auditor General to review level of unpaid rates in drought areas. That the Minister review reports as to unpaid rates.

WARREN SHIRE COUNCIL

Delegates Report by Mayor M Quigley
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 5th December 2019

**ITEM 5 MAYORS FORUM - MINISTER HANCOCK'S PRESENTATION NARROMINE 24TH
NOVEMBER 2019 CONTINUED**

- Audit Risk Framework - Submissions due end December. That the submission be made to the OLG and the Ministers Office. Request a review of committee qualifications to be on the committee.
- Remuneration of Mayors and Councillors - Can the Act be changed to attract real remuneration to cover time worked by a Mayor similar to Queensland Mayors. Councillors are volunteers under the Act, not employees and superannuation is not applied to a volunteer. Councillors and especially Mayoral expectations have increased. That a review of allowances be made to offset Councillors costs for employment of staff or other costs.

Meeting Closed: 1:45pm

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

128Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
*26.9.19	205.9.19	Warren Equestrian Centre Request for Tender	GM	All RFT responses declined. Quotes requested as specified.
*26.9.19	205.9.19	Warren Showground Pavilion Request for Tender	GM	1. Council enter into negotiations with contractors to proceed with the design and construction - ongoing 2. Council go to market again to include companies in the central west to quote on construction - ongoing
*26.9.19	206.9.19	Warren Skate Park Request for Tender	GM	Subject to Council signing grant funding agreement with MDBA, that Council accept Oasis Skate Park P/L tender as specified.
*24.10.19	223.10.19	Office of Local Government Annual Report	GM	OLG advised that the report is on Council's website.
*24.10.19	224.10.19	Christmas Closure Report	GM	Staff advised of closure dates. Closure dates to be advertised from the start of December.
*24.10.19	225.10.19	Native Title Manager	GM	The Department advised of Council's Native Title Manager.
Divisional Manager Finance and Administration Services				
Nil.				
Divisional Manager Engineering Services				
6.12.18	284.12.18	Lot 79 & 80 DP 724585 Wambianna Street, Collie.	DMES	Survey has been drafted, a report is to be presented to Council. On hold.
6.12.18 and 28.2.19	285.12.18 and 47.2.19	Tender – Raw Water Pump Station Upgrade Macquarie River, Oxley Park, Warren	DMES	Except for a few minor tasks, this project has been completed. The pumps have been installed both pumps operating.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services Continued				
6.12.18	287.12.18	Mount Foster Quarry Usage Proposal	DMES	The EPA require additions to the initial surface stormwater plan and have specified that the additional works are to be completed.
28.2.19	44.2.19	Wonbobbie Bridge	DMES	The advertisement and specification for this project is currently being prepared. See December Business Paper.
23.5.19	105.5.19	2019-2024 Roads to Recovery Allocation	DMES	<ol style="list-style-type: none"> 1. Send letters to listed Ministers, 2. Investigate and submit applications under Black Spot Program, the Heavy Vehicle Safety and Productivity Program, Bridges Renewal Program and the Additional Funding under the Heavy Vehicle Safety Initiative Program 3. Prepare/update strategic plan for roads.
27.6.19	129.6.19	Warren Levee Bank Rehabilitation	DMES	<ol style="list-style-type: none"> 1. Engage a qualified Geotechnical Consulting Engineering Firm; 2. Allocate an appropriate budget to allow completion of the required work as a matter of priority; 3. Seek funding immediately; 4. Arrange a relevant component project team; 5. Arrange an appropriate budget in the annual estimates; 6. Implementation of the recommendations contained within the NSW

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				Public Works Report Number DO/13/02 Visual Audit of the Warren Levees (North and South) dated 6 November 2013 is in progress; 7. Utilise the specific issues detailed within the 6 November 2013 Visual Audit Report be used to form the basis of the next inspection of the Warren Town Levee as required in the Warren Levee Operations and Maintenance Manual.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	1. Provide a detailed budget for works. 2. Submit plans and documents to Council for consideration and approval.
24.10.19	234.10.19	Collie Community Meeting 4th December 2019	DMES	Arrange meeting.
24.10.19	235.10.19	Nevertire Community Meeting 2nd December 2019	DMES	Arrange meeting.
Manager Health & Development				
27.6.19	136.6.19	Warren War Memorial Swimming Pool Refurbishment Grant	MHD	Works have commenced to separate kid's pool and new filtration systems.
*24.10.19	236.10.19	Request for exclusive use of Warren War Memorial Swimming Pool	MHD	Advised the Warren Amateur Swimming Club of resolution.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

DATE	COMMITTEE / MEETING	LOCATION
23.10.2019	Warren Sporting Facilities Committee	Warren
29.10.2019	Meeting with Treasury	Nyngan
30.11.2019	Macquarie Regional Water Strategy - Round Table	Warren
6.11.2019	Community Resilience Workshop	Warren
7.11.2019	Tim Collins, Planning NSW	Warren
7-8.11.2019	Association of Mining & Energy Related Councils Meeting	Gloucester
12.11.2019	Local Emergency Management Committee	Warren
14.11.2019	Skate Park / Carter Oval Development Sub Committee	Warren
18.11.2019	Orana JO Infrastructure Sub Committee	Narromine
19.11.2019	Airport Operations Committee	Warren
19-22.11.2019	NSW Pubic Libraries Association Switch 2019 Conference	Penrith
20.11.2019	Warren Sporting Facilities Committee	Warren
21.11.2019	Water Conservation Committee	Warren
24.11.2019	Mayors Forum	Narromine
26.11.2019	Outback Arts Board Meeting	Coonamble
26.11.2019	Manex Meeting	Warren
27.11.2019	Internal Audit Committee	Warren
27.11.2019	WOW Centre Stage Opening	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 3 RELAX ALCOHOL FREE ZONE IN DUBBO STREET FOR THE WARREN STREET CHRISTMAS PARTY (L7-1.2)

RECOMMENDATION

That Council relax the Alcohol-Free Zone in Dubbo Street between Burton and Hale Streets between 5.00 pm to 9.00 pm Friday 6th December 2019.

PURPOSE

To request Council, relax the Alcohol-Free Zone in Dubbo Street whilst the Warren Street Christmas Party is held on the 6th December 2019.

BACKGROUND

Council as part of the Drought Relief package has applied to hold a Street Christmas Party for the community and to generate business for local commercial outlets.

REPORT

Council has prepared a Christmas party function for Dubbo Street Warren on Friday 6th December 2019 as part of the Drought Relief Funding.

To ensure that the businesses in the main street can participate, the relaxation of the Alcohol-Free Drinking area is requested to be relaxed, allowing the two (2) hotels to set up table and chairs on the footpath or road way and provide food and drink to the community.

This request to relax the Alcohol-Free area is only for Friday 6th December between the hours of 5.00 pm and 9.00 pm.

FINANCIAL AND RESOURCE IMPLICATIONS

None identified

LEGAL IMPLICATIONS

Council must approve any change to the alcohol-free area under the Local Government Act 1993 and must provide advice to the local police.

RISK IMPLICATIONS

A risk exists in that the service of alcohol may encourage anti-social behaviour. The existing hotels can serve alcohol and they are responsible for their patrons' behaviour. The extension of this service would require the hotelier to retain the responsible service of alcohol provisions.

STAKEHOLDER CONSULTATION

Advertising has been placed in the local newspaper advising of the Christmas Party and through other media.

A letter has been submitted to the local Police advising that Council may relax the alcohol-free area requirements as stated in this report following consultation with the Mayor and Deputy Mayor.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 4 RISK MANAGEMENT AND AUDIT REPORT

(A1-3)

RECOMMENDATION :

That Council prepare a submission to the Office of Local Government that supports the audit and risk process, and that:

1. Council raise concern that smaller rural and remote councils may struggle to meet the staffing and committee requirements as proposed under the Prequalification Scheme;
2. The committee should allow for one independent member (Chair) rather than three members in small rural or remote Council areas, that can report directly back to the Minister via the Office of Local Government to help offset the costs of the committee;
3. Council commence discussion with the Councils of Coonamble, Bogan and Lachlan Shires to discuss shared service provision of a Chief Audit Executive and shared committee members; and
4. Council make a provision of \$210,000 in its 2020/21 Financial plan to cover the costs of a Chief Audit Executive, an Internal and external auditor and associated on costs.

PURPOSE

This report has been prepared to allow Council to formulate a response to the New Risk Management and Internal Audit Framework for Local government in NSW rule.

BACKGROUND

The Minister for Local government issued a discussion paper and Snapshot Guideline for the mandatory requirement of Risk Management and internal Audit Committees and procedures for all Local Government bodies including local councils, county councils and joint organisations.

REPORT

In 2016, the NSW Government made it a requirement under the *Local Government Act 1993* that each council have an Audit, Risk and Improvement Committee (ARIC). This requirement will take effect from March 2021.

The Government has since been working with key stakeholders and industry experts to develop the regulatory framework that will support the operation of ARICs, and the establishment of a risk management and internal audit function in each council.

A discussion paper, [A New Risk Management and Internal Audit Framework for Local Councils in NSW](#), has been released which details the proposed new framework. A '[Snapshot Guide](#)' which provides a high-level summary of the proposed changes is also available.

All councils, members of the public and risk management and internal audit practitioners are invited to submit their feedback and ideas on the proposed model so we can ensure NSW has in place the most robust and effective risk management and internal audit framework for local government possible. (source: OLG Website November 2019).

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 4 RISK MANAGEMENT AND AUDIT REPORT

CONTINUED

The discussion papers (Snapshot Guide attached) details the nine core review requirements being;

1. Appoint an independent Audit, Risk and Improvement Committee
2. Establish a Risk Management Framework consistent with the current Australian risk management standards
3. Establish an internal audit function mandated by an Internal Audit Charter
4. Appoint internal audit personnel and establish reporting lines
5. Develop an agreed internal audit work program
6. How to perform and report internal audits
7. Undertake ongoing monitoring and reporting
8. Establish a quality assurance and improvement program
9. Councils can establish shared internal audit arrangements

The requirement to establish an Audit and Risk Improvement Committee exists under Section 428A of the Local Government Act 1993 and new regulations on the development, and reporting process will be included in the regulations to the Act.

Consideration of Requirement

In reading the Act, the Discussion Paper (September 2019) the NSW Treasury, NSW Procurement Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members and having discussion with the NSW Procurement section of Government, a number of factors that will impact at a local council level require consideration.

- a. The proposed introduction of a Risk Management and Internal Audit Framework and review committees should be supported by councillors to ensure that the organisation is functioning at a high level of governance and that its role to support the community that councillors represent is at a level that reflects the financial and social needs of a community. Unfortunately, not all Councils in NSW operate at an acceptable level of governance and risk.

Warren Shire Council established a Risk Committee in 2017 that is tasked with reviewing governance and procedures to ensure that risks are reduced, and that Councillors are made aware of actions required to improve the organisation. Council has openly reported its risk actions through Council. Council has determined that attention to risk and good governance are key to changing outcomes for the community. By establishing internal controls (risk management committee and independent risk assessor) council can minimise the impacts of negative risks. Council uses these reports to look at preventative measures, to undertake detective controls in areas of perceived or known high risk areas and to determine directive controls to change organisational culture.

- b. Core requirement 1: Appoint an independent Audit, Risk and Improvement Committee – The legislation requires that the committee consist of 3 to 5 independent members who are prequalified via the NSW Governments Prequalification scheme: Audit and Risk Independent Chairs and Members. The committee will serve a three to five-year term with maximum periods of five years for a chair and eight years for a member. The committee will meet quarterly and the General manager and Chief Audit Executive are able to attend. Council will provide secretarial support to the committee.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 4 RISK MANAGEMENT AND AUDIT REPORT

CONTINUED

It must be noted that the NSW Procurement Prequalification Scheme has strict requirements for audit and risk chairs and members, and this limits the number of applicants for these roles. The introduction of committees to the 128 councils, County Councils and joint organisations will exhaust the number of persons that can pre-qualify.

In the establishment of a committee, the Pre-Qualification conditions note that Chairs will be paid \$15,000 and a committee member will be paid \$12,000 annually plus accommodation and travel costs if outside the metropolitan area. The operational cost of the committee is approximately \$53,000 excluding inhouse services. Councils present committee consists of the Mayor, Deputy Mayor and General manager and all costs are absorbed inhouse. The need to create an independent committee is respected, however the small rural councils can not absorb the costs of the 3 independent committee members, plus the Chief Audit Executive, plus the secretarial support, plus the external auditor and the cost of the internal auditor.

It is considered that a single Independent Chairperson plus the Mayor and Deputy Mayor be appointed to the committee, with the Independent Chair reporting back to the Office of Local Government on each meeting, the willingness of the council and the general manager to bring about change. The cost will be significantly reduced, and Council should receive a report direct from the independent Chair through the General Managers report detailing recommendations. If a Council fails to make changes, then the Office of Local Government may intervene.

One limitation is that a person who works in Local Government or is a councillor can not apply to be an auditor as they are not considered as independent. To audit Local Government and to understand governance and risk areas, it is considered that current councillors or employees who can prequalify should be considered where the committee does not conflict with the council or a joint regional organisation or membership of a county council.

- c. Core requirement 4: Appoint Internal Audit Personnel and Establish reporting lines – The changes to the Act and Regulations will require the General Manager to appoint a Chief Audit Executive. At Warren Shire this will be a new position. It is considered that existing staff will not have the capacity or skill to undertake this role and subject to more information, the position may be shared with another Council. Due to the required skill level and independence of the position, it is estimated that a pay rate including on costs would be around the \$140,000 to \$160,000 annually. This position is not a full-time role in Council and although staff review risk daily in their individual tasks, the audit function would be very minimal after the initial settling in period.

The option also exists in that Council can outsource this role to an external provider. Based on the review of the guidelines, Warren Shire would need to allow for an upfront cost of \$25,000 to establish the committee structure, to develop the management frame work, the internal audit charter and to develop the internal audit work program (4 weeks) plus allow for a two day week (shared basis) each month to visit council and review documents and attend audit meetings at a cost of \$65,000 plus travelling and accommodation being approximately \$90,000 in year one. Year two onwards based on two days per week per month (12 weeks annually on a shared basis) lining up with quarterly meetings plus accommodation and traveling costs, totalling around \$58,000 annually. Note: that this is on

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 4 RISK MANAGEMENT AND AUDIT REPORT

CONTINUED

a shared basis with another council. If Council had a stand-alone contractor for the same period, the cost is approximately \$80,000.

- d. Core Requirement 5: Develop an Agreed Internal Audit Work Program – The Council presently has an approved NSW Audit Office External Auditor to undertake its financial records reviews and Council contracts an independent Internal Auditor who undertakes reviews as to an agreed works program that looks at governance and risk areas. These costs are contained within Councils present budget and will be required in all future budgets. Council may be required to increase its expenditure on internal audit reviews based on the agreed works program and to cover the costs of report preparation and required annual and term of Council reviews. The current costs of the audits is \$58,375.
- e. Core Requirement 9: Councils can establish Shared Internal Audit arrangements – as indicated in point “c” above, council should establish a shared internal audit service noting that the upfront costs will need to be covered to allow the development of the committee, the works plan and the review of audit documents and reporting. The council should look at councils of similar size to share this service with e.g. Coonamble, Bogan, Lachlan so that similar works plans, audit process and internal reviews can be undertaken at the same time, that could potentially reduce overall costs. It is considered that the current Regional Joint Organisation has councils of differing sizes and although Narromine, Gilgandra and Warrumbungle’s maybe able to share services, Warren and Bogan are much smaller and should make arrangements that suit their communities and audit outcomes.
- f. Implementation Time frames – the proposed changes will be introduced six months after the September 2020 election cycle. The budget that is prepared for the next Council will be required to contain a minimum of \$210,000 to cover the costs of Risk Management and Internal Audit functions.

FINANCIAL AND RESOURCE IMPLICATIONS

As noted above Councils 2020/21 annual budget shall need to provide \$210,000 towards the cost of Internal Audit and risk functions of the committee, the Chief Audit Executive, on costs such as accommodation, transport and servicing of the committee.

LEGAL IMPLICATIONS

It is a requirement of the Local Government Act 1993 and Regulations thereto to have an Independent Audit, Risk and Improvement Committee.

RISK IMPLICATIONS

The role and function of this committee is to assist Council to identify risks, to undertake controls to prevent risks and to make changes in the organisation to minimise long term risks, corruption or a failure to support the community.

STAKEHOLDER CONSULTATION

The Office of Local Government has released the discussion paper for council and community consideration. The discussion paper can be found on the OLG website at <https://www.olg.nsw.gov.au/content/new-risk-management-and-internal-audit-framework-local-councils-nsw>

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 4 RISK MANAGEMENT AND AUDIT REPORT

CONTINUED

OPTIONS

Council may wish to make a submission to the Office of Local Government on this discussion paper.

CONCLUSION

Councils have been asked to review the Discussion Paper September 2019 as to a New Risk Management and Internal Audit Framework for local councils in NSW.

It is recognised that Councils are here to support their communities and that they should be held accountable for their governance, the finances and the delivery of outcomes to a community. Although it is considered that this process is good for local councils and for communities overall, the cost of providing this audit process will impact on Councils financial resources and maybe above what small rural communities require or are willing to pay for.

It is recommended that Council prepare a submission to the Office of local Government that supports the audit and risk process, however that it raises concern that smaller rural and remote councils may struggle to meet the staffing and committee requirements as proposed, and that the committee should allow for one independent member that can report directly back to the Minister via the Office of Local Government to help offset the costs of the committee.

Council should also commence discussion with the Councils of Coonamble, Bogan and Lachlan Shires to discuss shared service provision of a Chief Audit Executive and shared committee members.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 5

REGIONAL WATER LINE BURRENDONG DAM TO COBAR

(W1-1)

RECOMMENDATION

That Council support the project in principle and that further discussion is undertaken to discuss the initial supply of water from Warren to Nyngan and then resizing of the line progressively back east to Burrendong Dam.

PURPOSE

To provide Council with information about a regional water project.

BACKGROUND

A regional meeting was held recently to discuss the development of a town water line from Burrendong Dam to connect to the Cobar water line at Nyngan with off takes serving the regional towns.

REPORT

A copy of the Dubbo Regional Council report is attached for background and overall concept.

It is considered that overall this concept is valid, but the cost of developing this project may be outside the range that the NSW Government may wish to support. A number of areas must be considered for Warren residents and our use of the river water now and into the future:

- As Council is aware, the water losses in the Albert Priest Channel are very high and piping water from Warren to Nyngan and then onwards to Cobar has been investigated and appears to be a sensible option if cost effective.
- The proposed water line may follow the highway and an off chute taken back into Warren.
- Although the waterline is a long-term drought proofing outcome, the water available to Warren for town water supplies from the river may be lost. This would severely impact on irrigation capacity and would require all water to be treated even though a majority of this water is not required to be potable. Warren relies on bore water supplies for potable domestic use. Warren and Dubbo have high security water for town supplies (River Water), but a dedicated water line will reduce any reliance on the river system and the high security water from the river used for fire fighting and general village use could be lost. The cost of water from the water line will naturally increase in cost to the end consumer.
- The concept of a regional water line is supported; however, it must be noted that changes to water management practices may, prevent the drying of the river system as is presently occurring. Further that management of water to Warren is achievable as we are witnessing, and water can be retained at the Top Warren Weir and available to pump.
- The concept of a regional water authority through a County Council or a Joint Regional Organisation can be structured under the Local Government Act 1993 and this group could be a bulk water supply authority. It is also possible for Warren Shire to act as a bulk water supply authority and own the reservoir, pumps and pipes that delivery water to Nyngan. Under either scenario, a charge to cover asset replacement, inspection, staffing and delivery of water will apply. Alternatively, the NSW Government may operate the system as presently occurs on the pipeline to Broken Hill.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 5 REGIONAL WATER LINE BURRENDONG DAM TO COBAR CONTINUED

- A regional water pipeline will assist to drought proof towns and communities but, the provision of this water is not critical to Warren township once the two bore fields and reservoir cross connections are undertaken. The bulk water would supplement irrigation needs but, restrictions on the water use for that purpose must be considered in times of drought.

It is therefore considered that this project should be undertaken in stages being;

- A water pipeline from Warren to Nyngan to connect into the Cobar County Council water lines and that the water be supplied from the top weir into a high-level reservoir and delivered under gravity or pressure pump (solar) through to Nyngan. That this line follow the Old Warren Road corridor to reduce environmental impacts due to the disturbed nature of the road reserve.
- That a water line from Burrendong Dam be developed to provide water to Wellington and Dubbo that is sized to deliver water further west; and
- That the water line between Dubbo and Warren via Narromine is completed to allow filling of the high-level reservoir at Warren for delivery to Nyngan and Cobar.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no estimates as to the cost of this project at this stage. The Warren to Nyngan section has been discussed as costing up to \$100 million.

LEGAL IMPLICATIONS

This project is legally possible and will require planning consent from the State Government.

RISK IMPLICATIONS

There is a risk that the high security water that is available to Warren may be taken away in the future. That the cost of water delivered is greater than the present costs.

A reduced reliance on the river will occur being a positive benefit in times of severe drought.

STAKEHOLDER CONSULTATION

Regional councils have meet and discussed this pipeline.

OPTIONS

Options need to be further investigated as to routes, staging and costs.

CONCLUSION

This report has been prepared for Council's consideration as to the concept of a water line from Burrendong Dam to Cobar.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 5 REGIONAL WATER LINE BURRENDONG DAM TO COBAR

CONTINUED

SUPPORTING INFORMATION /ATTACHMENTS

Draft report to Dubbo Regional Council.

Recommendation

That Council

1. *Support, in principle, the development of a Regional Water Supply Pipe Network to enhance the long-term security of urban water to all communities currently supplied by the Macquarie River downstream of Burrendong Dam*
2. *Seek funding assistance from the NSW Government, as a matter of urgency, in conjunction with Narromine Shire/Bogan Shire/Warren Shire/Cobar Shire/Dubbo Regional-(include as appropriate) Councils to*
 1. *undertake a comprehensive business case assessment of the Regional Water Supply Pipe Network project,*
 2. *develop a long term financial model for the project which is sustainable for Council,*
 3. *develop a governance model for the development and operation of the pipeline project based on regional collaboration amongst associated Councils, and*
 4. *progress the technical development of the project to a “shovel ready” stage by April 2020 and*
 5. *engage a suitably qualified consultant to act for the group of Councils in developing each stage of the project planning process*
3. *Examine options, in collaboration with DPIE Water and Water NSW, to extend critical urban water supplies in the lower Macquarie River catchment and fast-track delivery of the project, including staged construction options, with the aim of ensuring a continued supply of water to all urban centres supplied by the Macquarie River downstream of Burrendong Dam.*

Background

The current drought has highlighted the lack of water security for many urban centres along the Macquarie River downstream of Burrendong Dam. With the record low inflows into Burrendong, and very low prospects of significant inflows into the dam in the short to medium term, Water NSW, under its Extreme Events Policy, has identified the Macquarie River as being at Level 4 – Critical Drought, the highest criticality level under its incident response guide. This has required Water NSW to develop a range of responses within the catchment to extend, for as long as possible, the remaining water supplies to meet the critical needs of local water utilities. At the same time many of these communities have responded by activating their Demand Management Plans and progressively implementing water restrictions to reduce demand whilst also exploring additional localized supply options, particularly groundwater where appropriate.

The current situation highlights the high level of dependence most of these communities have on continued flows within the Macquarie River to provide sufficient water to meet town water needs. For the majority of the time the inflows into the system and the volume of water in the storages enables the system to be operated to satisfy the needs of all users within the catchment. However, as the availability of water decreases and critical supply situations develop, as is currently being experienced, the ability of the system to meet the highest priority needs of local water utilities comes under greater scrutiny. With Burrendong Dam at around 4% of capacity, and the water

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 5

REGIONAL WATER LINE BURRENDONG DAM TO COBAR

CONTINUED

sharing plan providing town water supplies with the highest priority access to this remaining water, the need to efficiently deliver this diminishing source of water to towns becomes critical in order to for them to continue to function until the drought breaks.

At the current time the river is the only conduit available to supply water to towns and while significant management strategies have been already put in place, and further initiatives are being developed to extend flows in the river for as long as possible, the currently projections are that the river will stop flowing around May next year.

The development of a regional pipeline, as an alternative means of delivering water to towns along the lower Macquarie River, has been proposed on numerous occasions, particularly during times of drought. However, as has often been the case, once the drought breaks and the river system returns to normal operations, the focus on the need for such a pipeline diminishes. A key message coming out from the NSW Government in response to the current drought is that this past practice of not following through on such initiatives must not occur again. Lessons learnt from this drought need to drive solutions which not only help communities get through the current crisis, but, most importantly, will deliver long term resilience and capacity within communities to manage future droughts more effectively

The development of a regional water supply pipeline network along the lower Macquarie, between Burrendong Dam and Nyngan, including a new branch to Warren and upgrading of the existing pipeline from Nyngan to Cobar, would provide a critical linkage between urban centres and the various water supplies in this region. In addition to providing a means of distributing water from Burrendong Dam with virtually no transmission losses, the pipe network could also link various groundwater supplies throughout the catchment, with the system designed to enable two-way flow to create a catchment-wide water supply grid which would deliver significant resilience to all communities connected to the network. This critical infrastructure project could deliver significant regional economic benefits, by not ensuring the long term reliability of water supply to existing towns and therefore removing the constant threat of reduced water supply during drought, but also potentially promoting increased economic development on the back of a very reliable and resilient water supply.

In order to progress this initiative a significant amount of work needs to be undertaken as a matter of urgency, given the current drought situation.

A detailed business case needs to be developed to understand the various operating models which could be implemented, as well as fully understand the costs and benefits associated with such a project. As well this analysis should explore various scenarios to fully understand the potential opportunities arising from such a significant project, with the aim of optimizing the size and scale of the network to deliver the most effective long term outcome.

The ongoing ownership and operation of the pipe network also needs to be fully examined to ensure its continued effective operation at a level which is financially sustainable for water users.

At the same time a project plan for the delivery of the project needs to be developed as a priority. This will enable a full understanding of the actual capital cost of the project and the ongoing whole-of-life operational costs to be established. As well this plan will identify how the project can be delivered in a manner which potentially provides significant benefits during the current drought as well as much greater long term benefits. With the potential of a less onerous project approval regime, the key to delivering at least the first stage of this project lies with the project development

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 5 REGIONAL WATER LINE BURRENDONG DAM TO COBAR CONTINUED

plan. Issues such as route selection, land access, environmental and archaeological impacts, constructability as well as technical design issues need to be fully addressed. Preliminary work on possible pipe sizes, material type, pump station capacity and potential alignments has already commenced within the Dubbo Regional Council area, with the same methodology able to be applied to the whole potential network in the short term to fully understand the scale and cost of this project. Initial costings indicate the project could be delivered at least in line with similar sized projects completed recently in NSW, in regards to cost and delivery time.

In conjunction with the development of the project plan for this pipe network, options need to be examined for extending flows in the Macquarie River for as long as possible in collaboration with the NSW Regional Town Water Supply Coordinator, Water NSW and DPIE Water. If this can be achieved the opportunity potentially exists to undertake construction of the first stage of the pipeline network before flows in the river cease at a point where no further water can be supplied to towns at the end of the system, such as Cobar, Nyngan and Warren. While such an outcome cannot be guaranteed, with all communities working to reduce demand and develop a range of alternative water supply options, coupled with a concerted focus to fully resource the development of the first stage of the pipe network project, a fast-track project delivery approach should be adopted at the outset to provide maximum opportunity to complete key elements of the project as soon as possible.

To achieve this financial support needs to be sought from the NSW Government as a matter of priority, ideally through a joint delegation of all Councils to the Minister for Water as soon as possible. Prior to this it is essential that all Councils consider a report on this matter at their earliest opportunity and, if in agreement, resolve to pursue this project as a priority.

This project offers a unique opportunity to the Councils in the lower Macquarie to work collaboratively on an inter-generational infrastructure project which could significantly enhance the current level of service to their communities as well as deliver very long term sustainable water supplies and associated economic prosperity. This project would build on the vision for reliable urban water supplies in the lower Macquarie region which commenced with the construction of the Albert Priest Channel, between Warren and Nyngan in 1942, the installation of the first water supply pipeline to Cobar in 1963, the construction of Burrendong Dam in 1967 (a project which actually started in 1946 but was delayed due to financial constraints) and the completion of Windamere Dam in 1984. The connection of these key water infrastructure elements via a regional pipe network would not only be a fitting final element to regional water security goals commenced almost 80 years ago, but would also secure a very positive future for the region, built on sustainable and reliable water infrastructure and a spirit of genuine regional co-operation.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 6 DROUGHT COMMUNITY PROGRAMME – EXTENSION – SECOND ROUND OF FUNDING (F2-2)

RECOMMENDATION

That the Council hold a workshop on the 11th December 2019 to plan projects to be applied for under the Drought Community Programme – Extension.

PURPOSE

To request that Council, arrange a workshop to plan projects to be applied for under the Drought Community Programme – Extension.

BACKGROUND

Council received \$1 million in the first round of the Drought Community Programme – Extension. Projects undertaken in the first round included: Water management and drought proofing – Warren Shire, infrastructure funding for local halls in Warren Shire, events funding at Warren, Nevertire, Collie, Marthaguy and the Marra, bowling green redevelopment project, and fencing at Warren Airport and fencing/development at Warren Library.

A second round of funding was announced on November 7, 2019 and included Warren Shire Council for an additional \$1 million in drought funding.

REPORT

On November 7 the Australian Government committed to provide an additional \$1 million each to 122 drought-affected councils and shires under the Drought Community Programme – Extension. Warren Shire Council was chosen to receive this additional \$1 million in funding.

These funding measures are designed to provide an immediate economic stimulus to drought-affected communities by investing in projects that support jobs and business income.

The Australian Government is yet to update the Programme Guidelines and online application form however, some program documentation has been provided (see attachments).

Council needs to start planning the types of projects to be undertaken utilising this funding. It is proposed that these projects be discussed at a Council workshop on the 11th of December.

FINANCIAL AND RESOURCE IMPLICATIONS

None identified

LEGAL IMPLICATIONS

None identified

RISK IMPLICATIONS

None identified

STAKEHOLDER CONSULTATION

N/A

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 6

DROUGHT COMMUNITY PROGRAMME – EXTENSION – SECOND ROUND OF FUNDING

CONTINUED



Australian Government
Department of Industry,
Innovation and Science
Department of Infrastructure,
Regional Development and Cities

Business

business.gov.au
13 28 46
Delivered by AusIndustry™



Frequently Asked Questions

Drought Communities Programme - Extension

1. What types of local community infrastructure/facilities/spaces will the programme support?

Examples of local community infrastructure/facilities/spaces include:

- bike paths
- skate parks
- foot paths
- street scapes
- community centres
- health centres
- recreational facilities
- parks
- sporting facilities
- stadiums, arenas
- libraries
- showgrounds
- caravan parks
- men's sheds
- roads.

This list is not exhaustive.

2. What types of projects could be undertaken at these local community infrastructure/facilities/spaces?

Example activities to repair, maintain, upgrade, construct and fit-out local community infrastructure/facilities/spaces include:

- lighting upgrades or new lighting
- fencing - around facilities, swimming pools
- solar panels
- drainage and watering systems
- amenities - drinking fountains, BBQs areas, park furniture, shelters, footpath renewal
- sport and recreational facilities - tennis courts, gymnasiums, scoreboards, medical equipment, golf clubs
- kitchen upgrades and/or repairs
- power connections at caravan sites
- improved disability access
- purchase of equipment - computers, televisions, furniture, fixture and fittings
- purchase of vehicles and trailers for community transport services, surf lifesaving, medical
- purchase of equipment for local State Emergency Service
- foot path renewal and beautification.

This list is not exhaustive.

Projects are expected to lead to the employment of locals.

20/11/2019

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 6

DROUGHT COMMUNITY PROGRAMME – EXTENSION – SECOND ROUND OF FUNDING

CONTINUED



Business

business.gov.au
13 28 46
Delivered by AusIndustry™



Frequently Asked Questions

3. What types of community events are supported under the programme?

A community event brings the community together in some way. For this programme the emphasis is around how locals will benefit from the event especially through employment opportunities and supporting mental health.

4. Can an eligible council work together with another eligible council to complete a project?

Yes. Provided both councils are eligible for the program. Each council would submit a separate application and reference the other council/s in their application. A project could be undertaken in partnership where each council would specify in their application their role in the project and their requested funding. If successful, each council would be contracted separately and required to report on their project.

The guidelines do not allow for joint applications (i.e. one application from multiple councils).

5. Are councils required to follow standard tendering and procurement processes?

Yes. Councils are required to be compliant with all relevant laws and regulations under this programme.

If the project requires a tender process to be completed, councils must adhere to that process. The timing available for the programme may restrict the types of projects that can be submitted.

6. Can councils replenish water tanks on private properties for human consumption?

No. Projects under this program are to provide relief and benefits to the wider community, not just individuals. Councils seeking funding for water carting or other water related projects would need to devise a strategy to allow the whole community to benefit - for example, a plan to allow a group of community members to replenish their water tanks.

7. Can councils establish new and/or expand bore holes on public properties?

Yes. This activity would be considered eligible. The bores holes would provide a benefit to the local community and locals/contractors can be employment and equipment sourced from local businesses to complete the work. An example would be the construction of a new bore water hole for the local park's amenities block.

8. Can councils use the grant funding to refurbish and/or revamp shop fronts located in the main town centre with the work being carried out by local workers?

Yes. This would be eligible. This project would lead to the employment of local people in the area and could encourage more visitors to the town to contribute to the economic activity of the region.

20/11/2019

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 6

DROUGHT COMMUNITY PROGRAMME – EXTENSION – SECOND ROUND OF FUNDING

CONTINUED



Australian Government
Department of Industry,
Innovation and Science
Department of Infrastructure,
Regional Development and Cities

Business

business.gov.au
13 28 46
Delivered by AusIndustry™



Frequently Asked Questions

9. Can grant funds be used towards an Undergraduate Scholarship Programme? For example, targeting talented students from rural / farm backgrounds who otherwise will not be able to pursue their academic studies as a consequence of the drought.

Maybe. This activity does not meet project requirements unless it: leads to the employment of locals, contributes to the economic activity of the community, and/or leads to the retention of businesses, services and facilities. Councils would need to put forward a detailed description as to how the project benefits the broader community.

10. What is covered in the definition “community facilities”, would employee or community housing be classed a community facilities? For example, a remote council that provides housing to in order to attract new employees or provide community housing for rent to community members.

No. This activity does not meet project requirements unless it: leads to the employment of locals, contributes to the economic activity of the community, and/or leads to the retention of businesses, services and facilities.

The programme will not fund the purchase of existing buildings. The programme will not fund projects that benefit the council and not the community.

11. The impact of the drought has caused additional sedimentation loads resulting in water treatment issues, with existing filtration equipment being unable to cope. Would a project to improve the filtration process be considered eligible?

Maybe. Councils would need to put forward a detailed description on how the project benefits the broader community. This activity does not meet project requirements unless it: leads to employment of locals, contribute to the economic activity of the community, and/or lead to the retention of businesses, services and facilities.

12. Can councils, through a planned community initiative, provide ‘voucher/gift cards’ to spend within the local region? These programs allow cards (e.g. eftpos or other types of cards) to be loaded with funds and then utilised solely within the local community/shire?

No. The intent of the Drought Communities Programme - Extension is to support local community infrastructure and other drought relief projects.

Support of this type (vouchers/gift cards) for communities impacted by drought is being delivered through the Drought Community Support Initiative Programme. More information can be found [here](#).

13. Can councils provide funding to the local community to subsidise payment of council and water rates?

No. Providing rate relief is not eligible under the programme. The intent of the programme is to provide funding for projects expected to: lead to the employment of locals, contribute to the economic activity of communities/regions, or lead to the retention of business, services and facilities.

20/11/2019

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER 2019

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31st October 2019 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st October 2019.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 30-Sep-19	Transactions	Balance 31-Oct-19
General	9,433,579.30	26,248.64	9,459,827.94
Water Fund	398,310.09	(49,674.76)	348,635.33
Sewerage Fund	2,643,464.67	(8,194.90)	2,635,269.77
North Western Library	91,166.58	(2,281.05)	88,885.53
Trust Fund	132,231.26	286.67	132,517.93
Investment Bank Account	(11,414,120.25)	(269.46)	(11,414,389.71)
	1,284,631.65	(33,884.86)	1,250,746.79

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER 2019

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,250,086.29
Add: Outstanding Deposits for the Month	810.50
Less: Outstanding Cheques & Autopays	(150.00)
Balance as per Ledger Accounts less Investments =	1,250,746.79

INVESTMENTS RECONCILIATION

Investments as at 31st October 2019

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	414,389.71	Variable	On Call A/c
2	National Australia Bank	1,500,000.00	120 days @ 1.93%	12-Nov-19
3	National Australia Bank	1,500,000.00	90 Days @ 1.70%	20-Nov-19
4	National Australia Bank	1,500,000.00	90 Days @ 1.68%	25-Nov-19
5	Macquarie Credit Union	1,500,000.00	91 days @ 1.90%	2-Dec-19
6	National Australia Bank	2,500,000.00	90 days @ 1.72%	9-Dec-19
7	National Australia Bank	1,500,000.00	90 days @ 1.72%	18-Dec-19
8	Macquarie Credit Union	1,000,000.00	92 Days @ 1.60%	31-Jan-20
TOTAL INVESTMENTS =		11,414,389.71		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	5,969,423.00
Internally Restricted Funds Invested	4,719,969.00
2018/19 General Fund Operating Income & Grants	1,975,744.50
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	12,665,136.50

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER2019

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 5th December 2019

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 21st November 2019 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 21st November 2019.

21ST NOVEMBER 2019

Name of Rate	NETT			COLLECTIONS FOR YEAR		NETT ARREARS	
	ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	110,346	4,866,888	4,977,234	1,780,392	35.77%	3,196,842	64.23%
Warren Water Fund	30,278	423,237	453,515	219,231	48.34%	234,284	51.66%
Warren Sewerage Fund	38,108	495,755	533,863	249,255	46.69%	284,608	53.31%
TOTAL 2019/2020	178,732	5,785,880	5,964,612	2,248,878	37.70%	3,715,734	62.30%
TOTAL 2018/2019	128,294	5,610,276	5,738,570	2,381,203	41.49%	3,357,367	58.51%
TOTAL 2017/2018	125,675	5,454,081	5,579,756	2,165,044	38.80%	3,414,712	61.20%
TOTAL 2016/2017	137,085	5,347,619	5,484,704	2,029,549	37.00%	3,455,155	63.00%
TOTAL 2015/2016	124,281	5,222,446	5,346,727	1,968,838	36.82%	3,377,889	63.18%
		19-Nov-15	18-Nov-16	20-Nov-17	22-Nov-18	21-Nov-19	
COLLECTION FIGURES AS \$		1,968,838	2,029,549	2,165,044	2,381,203	2,248,878	
COLLECTION FIGURE AS %		36.82%	37.00%	38.80%	41.49%	37.70%	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM (W6-17)

RECOMMENDATION:

- a) That Council note the additional allocation in the 2019/20 Roads to Recovery Program Funding of \$327,629 and that it be distributed in the following manner;
- b) That \$57,000 be allocated to provide for the bitumen reseal of Segment 04 of the Ellengerah Road,
- c) That \$81,000 be allocated to provide for the bitumen reseal of Segment 02 of the Tottenham Road, and
- d) That the remaining \$179,629, be considered for allocation to a rural local road for upgrade purposes.

PURPOSE

The purpose of this report is to update the Council regarding the recent Federal Government announcement of the allocation of an additional 2019/20 and 2020/21 Roads to Recovery Program allocation of \$327,629 this year and seek agreement to the style of works and sites that the additional 2019/20 allocation be expended.

BACKGROUND

During December 2018 the Deputy Prime Minister serving as the Minister for Infrastructure, Transport and Regional Development together with the Federal Minister for Roads & Transport announced the Local and State Government Road Safety Package and the Australian Governments focusing on reducing the burden of road trauma on the community.

Part of this package was the allocation of additional funding to Local Governments under the portfolio of Roads to Recovery. The Roads to Recovery Program is a five (5) year program, 1st July 2019 to 30th June 2024. The overall Roads to Recovery portion of the package released in December 2018 totalled \$1.1 billion.

Council’s allocation for the five years, at the initial time of the grant announcement, was \$2,621,033. The table, **Table 01a**, below details the annual monetary allocations as per this initial announcement.

Table 01a

Year	Allocation
2019/20	\$524,207
2020/21	\$524,207
2021/22	\$524,207
2022/23	\$524,207
2023/24	\$524,207
Total Allocation	\$2,621,033

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM
CONTINUED

In June 2019, the same two Ministers made another announcement increasing the allocation. **Table 01b**, below details the increased annual monetary allocations to the Warren Shire.

Table 01b

Year	Allocation
2019/20	\$655,258
2020/21	\$655,258
2021/22	\$655,258
2022/23	\$655,258
2023/24	\$655,258
Total Allocation	\$3,276,291

On 6th November 2019, the Government announced for Local Government areas in Drought a \$138.9 million additional Roads to Recovery funding in the 2020 calendar year for the 128 Local Government areas eligible for the Drought Communities Programme Extension.

The effects of the allocation of additional funds created the following changes to the Council's allocation for the 2019/20 and 2020/21 Roads to Recovery budgets. **Table 01c** below illustrates these latest changes.

Table 01c

Year	Allocation
2019/20	\$982,887
2020/21	\$982,887
2021/22	\$655,258
2022/23	\$655,258
2023/24	\$655,258
Total Allocation	\$3,931,549

This is a 50% increase above the December 2018 announcement.

The allocation of these additional monies will provide for the "catch-up" of some of the outstanding maintenance works (Bitumen Reseals & Gravel Resheets). It may also enable the provision of some specific upgrade works (Ellengerah and Old Warren Road, Nevertire Streets).

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM

CONTINUED

REPORT

In most years the Roads to Recovery monies were used for reconstruction and rehabilitation works on Local Roads. With the level of dryness that currently exists the majority of the funds are being utilised on bitumen reseals. Council's current length of sealed local rural roads is approximately 309km. There is also approximately 28km of sealed urban streets. From **Table 02a below** it can be determined what rural roads and urban street reseals are allocated for attention;

ATTACHMENTS

Table 02a

Road Name	Road & Segment Number	Task	Est. Cost
Industrial Access	91 / Part 02	Bitumen Reseal	\$28,080
Thornton Road	53 / 06	Bitumen Seal	\$61,200
Thornton Road	53 / 04	Bitumen Seal	\$102,000
Sunshine Road, Collie	07 / 00	Bitumen Reseal	\$15,484
Gradgery Lane	23 / 00	Bitumen Reseal	\$20,800
Wambianna Road	66 / 16	Bitumen Reseal	\$61,000
Tottenham Road	59 / 32	Bitumen Reseal	\$81,000
Tottenham Road	59 / 34	Bitumen Reseal	\$4,050
Nevertire Bogan Road	58 / 32	Bitumen Reseal	\$36,000
Old Warren Road	65 / 00	Bitumen Reseal	\$61,000
Old Warren Road	65 / 20	Bitumen Reseal	\$65,000
Wonbobbie Street Collie		Bitumen Reseal	\$19,523
Bundemar Street, Collie		Bitumen Reseal	\$14,845
Inglega Street, Collie		Bitumen Reseal	\$10,365
Wambianna Street, Collie		Bitumen Reseal	\$8,931
Calga Street, Collie		Bitumen Reseal	\$9,008

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM
CONTINUED

Road Name	Road & Segment Number	Task	Est. Cost
Curban Street, Colle		Bitumen Reseal	\$9,690
Beleringa Street, Nevertire		Bitumen Reseal	\$9,258
Beleringa Street, Nevertire		Bitumen Reseal	\$9,086
Gunningbar Street, Nevertire		Bitumen Reseal	\$9,223
Clyde Street, Nevertire		Bitumen Reseal	\$29,715
Total Estimated Cost 2019/20 Program (Already Allocated)			\$665,258
Total Available Funds – 2019/20 – Release No.02			\$655,258
Remaining 2019/20 Program Funds			-\$10,000

It is the view that this deficit of -\$10,000 will comfortably be accommodated within these allocated works.

Completion of the works listed above are scheduled to commence in February 2020.

FINANCIAL AND RESOURCE IMPLICATIONS

As a consequence of the recent announcement there is \$327,629 available for allocation. Two additional rural roads have been listed for the application of bitumen reseals. The estimated cost of these two reseals are \$138,000 leaving available \$179,629.

Regarding the allocation of the remaining monies, \$179,629, it should be considered that the lengths of roads and streets already allocated for bitumen reseal applications is considerable. There is 19.6km of rural local roads to be affected which is 7% of the total rural roads sealed network, and the 4.2km of urban streets is 19% of the total length of urban sealed roads. It is considered that this has provided for a sizable portion of “catchup” having a positive major effect.

It is considered that the remaining monies would be best spent on specific works in creating additional sealed surfaces. In some regards this may not be seen by all as being positive as Council does somewhat struggle in ordinary years to maintain the existing network of sealed roads but, it would improve community contentment and may be seen by majority of people as a positive move.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM
CONTINUED

The reason that the specific works listed as suggestions in **Table 03a** have not been recommended as a commitment because there was a recent announcement of a new **Fixing Local Roads Grant** of which Council's involvement is to be resolved in the very near future.

The attached table, **Table 03a**, does include eight locations where specific works could be undertaken. Of course, there are others.

The first is Ellengerah Road, Segment 20, which would extend the length of the bitumen seal in a Dubbo/Narromine Shire direction. It is considered that this section of road has already been partially gravelled and partially shaped. It is therefore considered that this segment of road could be effectively completed.

The next three items listed is the Old Warren Road Segment 22, Segment 24 and Segment 26. Segments 22 and 24 have in the last two years been gravel resheeted with a sub-standard gravel and prior to sealing would need to be stabilised. Segment 26 has not had any level of improvement completed on it in for many years.

The next four items provide for continuation of the upgrading to the Village of Nevertire.

The three streets Gunningbar, Cremorne and Narromine Streets all surround the Inland Petroleum fuel outlet, in their current state these streets create tremendous amounts of dust effecting the various houses in the area. The extensive number of trucks ingressing and egressing these streets intensify the effects of the dust.

The fourth item at Nevertire is Trangie Street, the main street, containing the local hotel and shops. What is proposed as part of the Nevertire Village upgrade is the removal and replacement of the existing kerb and gutter and the improvement of the condition of the road shoulder. This is a Council responsibility and bares no level of responsibility of the RMS as the RMS's conditions are that within urban areas it maintains the centre 7.2m of the road infrastructure only.

The existing state of the road shoulder, particularly immediately adjacent to the kerb and gutter is shocking as is the existing condition of the kerb and gutter for the full length of the structure.

The Fixing Local Roads Program will be examined extensively and perhaps some of the remaining roads to recovery funding be determined in line with the findings.

The **Fixing Local Roads Program** is a recently announced new program as a consequence of the drought. It is stated that it's a 5-year program of which works allocated have a two-year period to be completed. It provides a total sum of \$500 million and it has also been determined that there are 93 eligible Councils in NSW that can apply for the funds under this agreement.

The difficult part now is that the grant applications close on Monday, 2nd December 2019.

The introductory documents do specifically indicate that local unsealed roads can have a seal applied to improve safety and improve access but the upgrading of the road widening etc is not permitted. So, the definition of the Fixing Local Roads Grant is yet to be totally resolved. There

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM
CONTINUED

are of course a number of components that must be met such as certain levels of daily traffic flow and the ability to meet the Council contribute levels.

LEGAL IMPLICATIONS

It is considered that there are no legal implications.

RISK IMPLICATIONS

Risk implications for the bitumen works will be minimal only, as per the assessments that are made daily by staff and the contractors. The working procedures are controlled by the traffic control persons in accordance with the approved and certified Traffic Control Plans.

STAKEHOLDER CONSULTATION

As the works commencement date approaches the local media will be utilised to advertise the short periods of changed conditions.

OPTIONS

It is considered that there are options, but the identified works will support asset improvement.

CONCLUSION

It is considered that the detailed additional works be added to the program and that the suggested specific works be deferred until the effects of *Fixing Local Roads Grant Program* has been appropriately considered.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.1 Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner

SUPPORTING INFORMATION

There is no supporting information

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 1 ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM
CONTINUED

ATTACHMENTS

Table 03a detailing the recommended additional bitumen sealing works and the specific work sites to be considered.

Road Name	Road & Segment Number	Task	Est. Cost
Total Carried Forward – Works Already Scheduled			\$665,258
Ellengerah Road	64 / 04	Bitumen Reseal	\$57,000
Tottenham Road	59 / 02	Bitumen Reseal	\$81,000
Ellengerah Road	64 / 20	Construction	Yet To Be Determined
Old Warren Road	65 / 22	Construction	Yet To Be Determined
Old Warren Road	65 / 24	Construction	Yet To Be Determined
Old Warren Road	65 / 26	Construction	Yet To Be Determined
Gunningbar Street, Nevertire	Warren Street to Cremorne Street	Construction	Yet To Be Determined
Narromine Street, Nevertire	Warren Street to Cremorne Street	Construction	Yet To Be Determined
Cremorne Street, Nevertire	Entire Length	Construction	Yet To Be Determined
Trangie Street, Nevertire	Clyde Street to Warren Street	Construction	Yet To Be Determined
Total Estimated Cost – 2019/20 Program			\$803,258
Total Available Funds – 2019/20 – Release No.03			\$982,887
Remaining 2019/20 Program Funds			\$179,629

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 2 2019/20 REGIONAL ROAD REPAIR GRANT

(W6-16-23)

RECOMMENDATION:

- 1) That Council acknowledge the \$400,000 NSW Road & Maritime Services (RMS) "REPAIR" Grant offer to provide for the ongoing upgrade of Regional Road No.333, the Carinda Road, be acknowledged, and
- 2) Council note that the matching \$400,000 will be funded from the Regional Roads Block Grant that will be adjusted in the December 2019 Budget review.

PURPOSE

To advise of the allocation of funding made available from the NSW Roads & Maritime Services in accordance with Council's application for the 2019/20 "REPAIR" Program.

BACKGROUND

During the earlier part of 2019 in line with the NSW Government's Roads & Maritime Services (RMS) invitation an application was made for the allocation of funds from within the 2019/20 Regional Road "REPAIR" program. Council's application requested the allocation of \$400,000 to be matched by Council allocation of \$400,000 for the upgrade of Regional Road No.333, the Carinda Road, from 59km to 70km, Segment 333.58 to Segment 333.68.

Council's application provided for the widening of the existing road from one lane (3.6m) to two lanes with a 10m formation and a 7.0m two coat 20mm bitumen seal.

REPORT

As part of Council's Road Asset Register, Regional Road No.333 has an overall length of 163.60km. It is to be classified as an Arterial Road which serves a large portion of "farming" lands within the Warren Shire. The first 58.70km, from the Industrial Road Intersection, (Segment 333.00.0000 to Segment 333.58.0700) is primarily two lanes wide. The majority of Regional Road No.333 North of Segment 333.58.0700 (approximately 105km) is mostly single lane varying in width from 3.60m to 5.00m and the majority of the road edges with this 105km section constantly require attention.

Council's application to provide the on-going upgrade and widening of the road structure will assist in reducing the on-going demand of grading the road edges. The grading of the bitumen edges is usually required after the end of each harvest period, that is both the winter and summer harvests.

However, it is the view that the total allocation of the 2018/19 \$660,000 as well as the 2019/20 allocation of \$800,000 will not provide for the upgrade of the total 11.30km length included in Council's application. There are two reasons for this assumption; the details of each of these reasons are as follows.

Firstly, after the completion of the last cotton harvest it is obvious that a 6.00m wide bitumen seal does not eliminate the need for the shoulder grading, especially on the major roads. It is therefore intended that in the future major roads such as the regional roads and other local arterial linking roads that a 7.00m seal be applied. In most cases the road formation will not be widened just a widening of the seal on the shoulder.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 2 2019/20 REGIONAL ROAD REPAIR GRANT

CONTINUED

Secondly, it is the opinion that when the submission was initially prepared no provision was made for the upgrade of the seventeen (17) culverts located within the 11.30km section of road. Two of the culverts are three cell 600mm diameter, one is a single cell 375mm diameter and all others are one and/or two cell 450mm diameter culverts. All but one of the existing culverts were of less width than the proposed upgraded road formation width and all are made up of aged butt joint pipes.

As part of the 2018/19 works program all seventeen (17) culverts located within the 11.30km section of road have been replaced. The work required in replacing these culverts was completed by contract. Formal quotations were called for these works. The cost of this overall component which included the Council's acquisition of all materials (pipes, headwall, bedding and backfill materials) and installation by the contractors was in the vicinity of \$364,000.

The draft long-term plan for Regional Road No.333, Carinda Road, is to upgrade to the standards described above up to the intersection with Canonba Road, 74km. This provides for the intersections of the Oxley (Oxley Station) and Canonba Roads. Oxley Station uses both of these roads for the two directional movement livestock.

The draft longer-term plan for this road is to continue with the upgrade up to the upper side of the intersection with Regional Road No.424, the Marra Road and Gibson Way, 104km.

FINANCIAL AND RESOURCE IMPLICATIONS

This allocation of \$800,000 does have some implication on the budget as within the adopted budget there was the \$400,000 of Repair Grant fund listed.

Council's commitment of matching this \$400,000 was not included within this "REPAIR" item in the budget. The \$400,000 required to be submitted by Council will be absorbed from within the 2019/20 Regional Roads Block Grant funding.

LEGAL IMPLICATIONS

It is expected that there be little or no legal implication.

RISK IMPLICATIONS

Risk implications will be minimal only, as per the assessments made by staff during the working process which will include traffic control, especially during the harvest periods, and at this stage other superfluous matters such as wet weather causing lost productive times and delay in pavement resources.

STAKEHOLDER CONSULTATION

Once Council has adopted this report and an analysis of the costings mentioned in the items above, and through local media there will be advertisements made of Councils intent to undertaking these works.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 2 2019/20 REGIONAL ROAD REPAIR GRANT

CONTINUED

CONCLUSION

It is considered that the acceptance of this grant has a positive result for the ongoing upgrading of Councils Arterial Road network with the provision of reducing future maintenance needs.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.2 Ensure regional main roads and highways are maintained to acceptable community standards.

SUPPORTING INFORMATION

There are no supporting information documents.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 3 REPLACEMENT BRIDGE OVER MARTHAGUY CREEK, WONBOBBIE ROAD
(B3-1.25)

RECOMMENDATION:

That the General Manager be authorised to advertise a tender for the establishment of a new bridge over the Marthaguy Creek on the Wonbobbie Road.

PURPOSE

Is to seek Councils approval for the advertising of a tender to provide for the replacement of the bridge over the Marthaguy Creek on Wonbobbie Road immediately adjacent to Oxley Highway.

BACKGROUND

The replacement of this bridge has been proposed for several years. The existing deteriorated aged bridge warrants replacement. A grant was received in 2018 to provide for the bridge replacement and the necessary documents have been completed.

REPORT

The tender document providing for advertisement and replacement of the subject bridge has been completed. The tasks completed to date that will all be included as part of the tender document are as follows;

- Small lane site survey completed
- Hydraulic analysis completed
- Review of environmental factors (REF) report complete
- Geotechnical investigations complete
- Preliminary design complete
- Preparation of tender document complete.

These documents will be used to compile the tender document. It is proposed that there will be, at a date yet to be set, a compulsory on site meeting for interested parties to discuss the proposal.

Council has included within its budget \$300,000 which is primarily to be expended on the bridge approaches. The restart grant of \$895,000 is to provide for the bridge. However, as stated previously it is considered that the bridge may cost additional monies.

This will not be determined until the tenders have been considered.

FINANCIAL AND RESOURCE IMPLICATIONS

It is considered that at this point in time there are no known legal implications. However, as the process moves forward, not only with the successful tendering firm but there may be disputes lodged by unsuccessful tenderers.

LEGAL IMPLICATIONS

Some legal implications may be incurred as the project progresses.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 3 REPLACEMENT BRIDGE OVER MARTHAGUY CREEK, WONBOBBIE ROAD
CONTINUED

RISK IMPLICATIONS

Some risk implications may be incurred as the project progresses. However, as the project goes into commencement stage and progresses into the structural stage particularly in the dismantlement of the existing bridge the risk components may increase.

STAKEHOLDER CONSULTATION

There will be extensive stakeholder consultation made with the nearby community, and it will be well advertised in the immediate future once the tender for the construction of the bridge is released and there will be light class vehicles accessing the waterway if the season turns damp.

CONCLUSION

That the tender for the replacement of the bridge over the Marthaguy Creek on Wonbobbie Road proceed in accordance with the requirements of the tender specification.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.1 Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner.

SUPPORTING INFORMATION

Nil

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 4

MOUNT FOSTER QUARRY USAGE PROPOSAL

(Q1-1.1)

RECOMMENDATION:

1. That the Council acknowledge the proposal to seek expressions of interest and prices providing for the crushing of the available material on the Mount Foster Quarry to a state satisfying 20mm (minus) road base, and
2. The submissions received be considered by the Plant Committee.

PURPOSE

The purpose of this report is to have Council approve the crushing of the existing stockpile of material located at the Mount Foster Quarry to produce 20mm road base that can be utilised on the adjacent Regional Road 333, Carinda Road, rehabilitation project.

BACKGROUND

At its meeting conducted on the 6th December 2018 Council resolved the following;

1. *A tender for the production of approximately 40,000 tonne of 20mm road base at the Mount Foster Quarry and a multi-year contract providing for ongoing 20mm road base production be advertised.*
2. *This item is to be reported back to the Plant Committee.*

However, the process of venturing immediately into this program has had some additional environmental requirements to be achieved before progress could be made. Firstly, it was a requirement of the Environmental Protection Authority (EPA) to submit to them for approval an amended Surface Stormwater Management Plan. The work to achieve the EPA requirements has recently been completed and a submission made to the EPA for amendment and approval of the new operational licence.

Attached (Attachment A) is a copy of the Works as Executed after the surface stormwater management plan works were completed.

As well as the completion of the amendments to the Surface Stormwater Management Plan it has been resolved by the EPA that the existing or the proposed new operational licence will not approve drilling and blasting at the Quarry.

It is therefore required that a development application be submitted to Council for its consideration to amend the licence to include drilling and blasting as part of operational components of the quarry.

REPORT

The Mount Foster Quarry currently has a stockpile of partially crushed material available that could be subjected to additional crushing operation to produce a 20mm road base. This would permit immediate progress on the Carinda Road rehabilitation from 58km to 68km.

It is proposed that quotations be sourced to provide for the crushing and production of existing material to satisfy that for road construction work being a 20mm (minus) road base material. Some minor discussions have occurred as to the feasibility of this proposal and there is one expression of interest at this point in time. The expression of interest is yet to indicate a cost therefore the feasibility of the project is yet to be resolved.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 4

MOUNT FOSTER QUARRY USAGE PROPOSAL

CONTINUED

It is hoped that the process can be resolved quickly to allow for expenditure of the Regional Road allocation of \$800,000 for the rehabilitation of the Regional Road No.333 works as soon as possible particularly prior to the requirement of 30th June 2020.

FINANCIAL AND RESOURCE IMPLICATIONS

Subject to the negotiations with the company or companies' willingness to crush the existing stockpile site a decision will be made as to whether it is necessary to go to tender in order to have this small task undertaken. As the Local Government Act limitation on tenders is \$250,000 it is considered that this exercise of crushing the existing stockpile will not be at the cost of \$250,000.

A further report will be presented to Council via the Plant Committee once the investigations have been complete.

LEGAL IMPLICATIONS

It is considered that there are no legal implications at this point in time.

RISK IMPLICATIONS

It is considered that there are limited risk implications at this point in time.

STAKEHOLDER CONSULTATION

It is the view that at this point in time there will be limited stakeholder consultation.

OPTIONS

Nil

CONCLUSION

A conclusion, whether positive or negative, is yet to resolved.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2.3 Ensure the efficient and cost-effective operation of Council's road making materials (e.g. gravel pits.)

3.1.2 Ensure Regional Roads and Highways are maintained to acceptable community standards

ATTACHMENTS

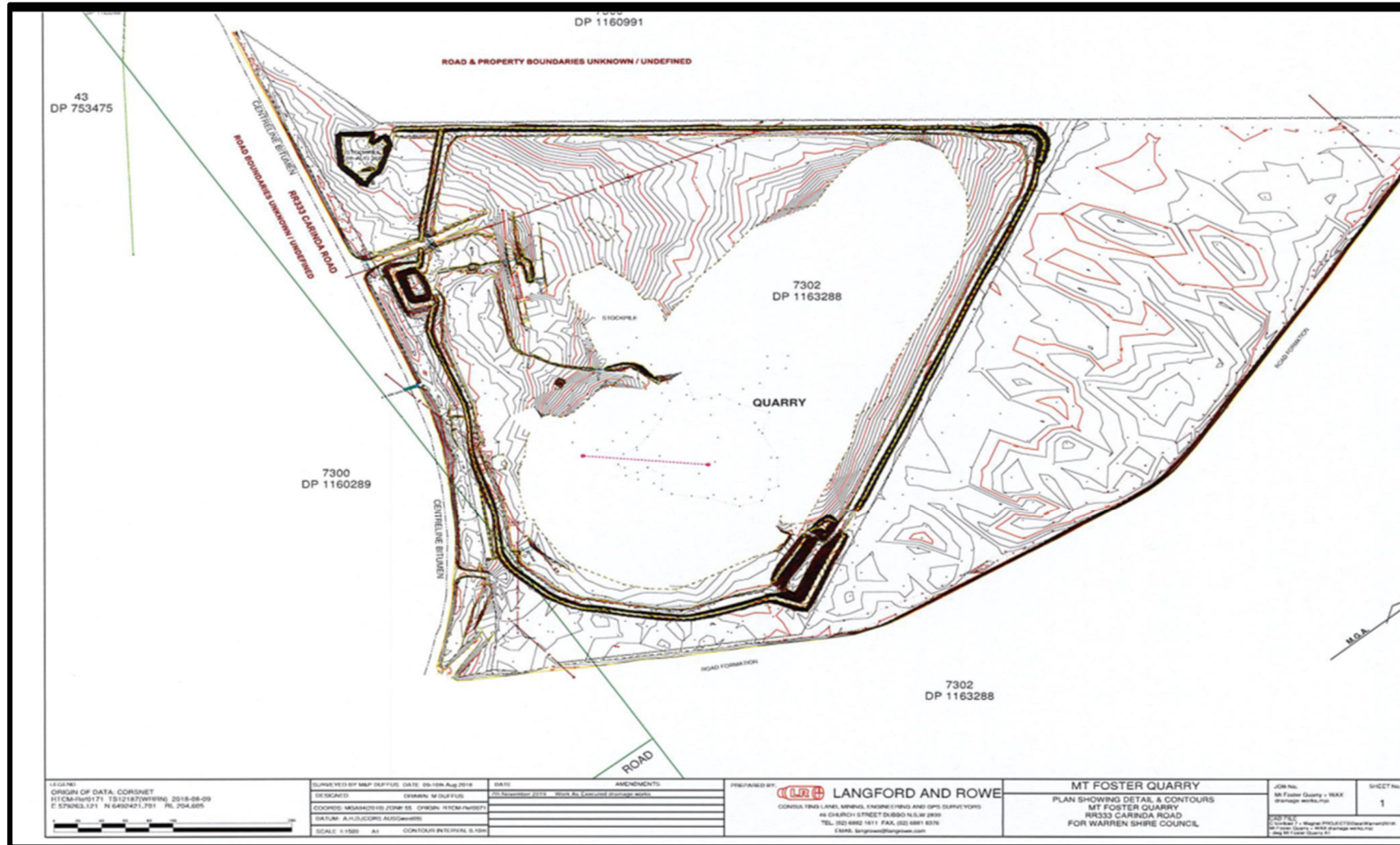
Attachment A – A copy of the plan of the Mount Foster Quarry illustrating the extent of the Surface Stormwater works recently completed.

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held at Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 4 MOUNT FOSTER QUARRY USAGE PROPOSAL

CONTINUED



4300 M
ORIGIN OF DATA, CORSNET
SITE COORDINATES: 71 13.321877076186, 2018-08-09
E: 578263.121 N: 6460471.791 RL: 204.885

SURVEYED BY MAP SURFUS DATE: 09-10th Aug 2018
DESCRIPT: SHANNON MOUNT QUARRY
EPOCHS: MGA84/2011 ZONE: 55 ORIGIN: RTCM PARSITY
DATUM: AUSTRALIAN AUSTRALIAN
SCALE: 1:1500 A1 CONTOUR INTERVAL: 0.10M

DATE: 09 November 2019
AMENDMENTS: None As Extended Storage Area

PREPARED BY: **LANGFORD AND ROWE**
CONSULTING LAND, MINING, ENGINEERING AND GPS SURVEYORS
44 CHARNOCK STREET DUBBO N.S.W. 2830
TEL: 02 6882 1811 FAX: 02 6881 8078
EMAIL: langrowe@langrowe.com

MT FOSTER QUARRY
PLAN SHOWING DETAIL & CONTOURS
MT FOSTER QUARRY
RR333 CARINDA ROAD
FOR WARREN SHIRE COUNCIL

JOB No. Mt Foster Quarry - W&A
drawings works.msp
SHEET No. 1



WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 5

TENDER - SUPPLY & DELIVERY OF A FRONT-END LOADER

(P2-5/38.02)

RECOMMENDATION:

That the General Manager be authorised to advertise a tender for the supply and delivery of a new front-end loader as per the Plant Replacement Program.

PURPOSE

The purpose of this report is to seek Council approval for the supply and delivery of a new front-end loader as per the Plant Replacement Program.

BACKGROUND

The acquisition of a new front-end loader was identified as a replacement for Plant No.12 in the Councils existing Plant Replacement Program.

REPORT

The front-end loader is seen in the Plant Replacement Program as being a replacement for the existing HITACHI front-end Loader (Plant No. 12) which was acquired by Council in 2007. It is proposed that this purchase would simply replace the existing aged item of plant and will undertake very similar tasks. It is proposed that the existing front-end loader will be disposed of by auction once the new item of plant has been purchased and delivered.

FINANCIAL AND RESOURCE IMPLICATIONS

The Plant Replacement Program has an allocation of \$350,000 for this item of plant.

It is expected that the cost of a new front-end loader will be in the vicinity of the allocated funds.

It is the view that the current auction value of Plant No.12 will also be within the allocated \$50,000 range as included in the Plant Replacement Program.

It is also considered that a cost adjustment be made to the accumulative running total of available funds within the Plant Replacement Program after the acquisition has been finalised and if required, adjustment made to the plant listed for purchase.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

The advertisement of this tender will allow for all interested stakeholders to be consulted with.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 5 TENDER - SUPPLY & DELIVERY OF A FRONT-END LOADER CONTINUED

OPTIONS

The various purchase options will be considered as part of the proposed tender resolution.

CONCLUSION

The advertisement of the tender for the supply and delivery of a front-end loader as detailed in the specification proceed as planned.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

SUPPORTING INFORMATION

Nil

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 6

TENDER - SUPPLY & DELIVERY OF TWO 4WD TRACTORS

(P2-5.38/03)

RECOMMENDATION:

That the General Manager be authorised to advertise a tender for the supply and delivery of two 4WD tractors as per the Plant Replacement Program.

PURPOSE

The purpose of this report is to seek Council approval for the supply and delivery of two 4WD tractors as per the Plant Replacement Program.

BACKGROUND

The acquisition of these two tractors was identified some time ago in that we outsource the slashing of the highways and a number of other tasks that could be very easily accommodated by Councils workforce creating a level of earnings for Warren Shire rather than the paying of contractors. It also provides for these items of plant to earn a return on the investment. It has also been identified that these two tractors will primarily be utilised by Councils roadside maintenance team which is a three-person team responsible for the upkeep of Council's road edges and in particular the State Highway edges. It is recognised that during the current drought period the utilisation of these tractors will be somewhat lacking.

REPORT

It is proposed that the two tractors be preferably sourced from local suppliers. It is also recognised that the acquisition of these two tractors will allow for the disposal of the old oversized tractor that receives very little use because of the size factor and the inadequacy of numbers.

FINANCIAL AND RESOURCE IMPLICATIONS

The Plant Replacement Program has an allocation of \$110,000 for each of these new tractors and an allocation of \$55,000 for the sale of the old tractor which will be disposed of by auction after the two new tractors have been received and are operational.

It is expected that the cost of two 4WD tractors will be in the vicinity of \$165,000 allocated in the plant replacement budget.

It is the view that the current value of Plant No.13 the CASEIH-CVX1170 acquired second-hand in 2012 will be in the vicinity of the \$55,000.

It is also considered that a cost adjustment be made to the accumulative running total of available funds within the Plant Replacement Program after the acquisition has been finalised and if required adjustment made to the plant listed for purchase.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 6 TENDER - SUPPLY & DELIVERY OF TWO 4WD TRACTORS CONTINUED

STAKEHOLDER CONSULTATION

The advertisement of this tender will allow for all interested stakeholders to be consulted with.

OPTIONS

The various purchase options will be considered as part of the proposed tender resolution.

CONCLUSION

The advertisement of the tender for the supply and delivery of two 4WD tractors as detailed in the specification proceed as planned.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

SUPPORTING INFORMATION

Nil

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 7

TENDER - SUPPLY & DELIVERY OF ONE 4WD BACKHOE

(P2-5.38/04)

RECOMMENDATION:

That the General Manager be authorised to advertise a tender for the supply and delivery of a backhoe.

PURPOSE

The purpose of this report is to seek Council approval for the supply and delivery of one 4WD Backhoe/Loader.

BACKGROUND

The acquisition of this backhoe/loader is in accordance with the 2019/20 approved Plant Replacement Program. Council may recall that with the proposed upgrade at the Ewenmar Waste Depot that several plants items were listed for consideration, traxcavator, excavator, compactor backhoe. When available, one of the two currently possessed backhoe/loaders are being used to maintain the Waste Depot.

REPORT

It is proposed that once a new backhoe is received that Plant No.14, (Purchased 2015) will be relegated to Waste Depot duties. It should be recognised that when a third backhoe is required than the one stationed at the Waste Depot will be used.

FINANCIAL AND RESOURCE IMPLICATIONS

The Plant Replacement Program has an allocation for this item of \$150,000. This figure was included in the Plant Replacement Program budget because the view was that Council would investigate the acquisition of a second-hand item for the Waste Depot. This proposal will not be amended as above it is proposed that Plant No.14 the existing "Roads Backhoe" will be used at the waste depot.

It is expected that the cost of a new backhoe will be in the vicinity of \$180,000 to \$190,000.

It is the view that the current value of Plant No.14 is approximately \$75,000.

It is also considered that a cost adjustment be made to the accumulative running total of available funds within the Plant Replacement Program after the acquisition has been finalised and if required adjustment made to the plant listed for purchase.

LEGAL IMPLICATIONS

It is considered that there are no legal implications at this point in time.

RISK IMPLICATIONS

It is considered that there are limited risk implications at this point in time.

STAKEHOLDER CONSULTATION

The advertisement of this tender will allow for all interested stakeholders to be consulted with.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 5th December, 2019

ITEM 7 TENDER - SUPPLY & DELIVERY OF ONE 4WD BACKHOE CONTINUED

OPTIONS

The various purchase options will be considered as part of the proposed tender resolution.

CONCLUSION

The advertisement of the tender for the supply and delivery of a backhoe as detailed in the specification proceed as planned.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

ATTACHMENTS

The are no relevant attachments.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 5th December 2019

**ITEM 1 SHADE STRUCTURES AT THE WARREN WAR MEMORIAL
 SWIMMING POOL**

(C14-3.18)

RECOMMENDATION:

That Council include shade structures in future grant applications.

PURPOSE

The purpose of this report is to provide Councillors with an update on the status of the replacement of the shade structures that were removed as part of the pool upgrade works.

BACKGROUND

At the 23rd October 2019 Sporting Facilities Committee Meeting in General Business Without Notice, it was raised that the shade structures over the wadding pool and at the end of lane 1 should be replaced, and that an investigation is to take place as a matter of priority and report to the December 2019 Council Meeting.

REPORT

The Sporting and Cultural Centre Manager has requested quotations and has received two (2) quotations to date:

1. The two (2) quotations are \$15,059.75 and \$18,600 inc. GST; and
2. Additional work is required to the main pool concourse that will require the removal of the structures and this should be included in the design.

FINANCIAL AND RESOURCE IMPLICATIONS

Consideration should be given to this project being listed for future grant funding as currently the budget does not have an allocation for the replacement of these shade structures.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Council should provide suitable shading over and within the pool grounds to ensure the facility suitably reduces sun exposure, particularly over the wadding pool, and offers shaded areas to the users.

STAKEHOLDER CONSULTATION

The Pool Manager, Squad Instructors, Swimming Club and pool users

OPTIONS

Council should replace the shade structures as it has been demonstrated that the shade structures are required to allow adequate shade facilities for the public, squad training and time keepers during sporting events.

CONCLUSION

The replacement of the shade structures that were removed during the pool upgrade works should be considered as a project for future grant funding.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 5th December 2019

**ITEM 1 SHADE STRUCTURES AT THE WARREN WAR MEMORIAL SWIMMING POOL
CONTINUED**

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.2.2 Monitor pool management and implement maintenance and upgrades
- 3.2.4 Maintain community facilities to an appropriate standard (e.g. Sporting Complex)

SUPPORTING INFORMATION / ATTACHMENTS

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2 WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB CONTINUED



20th November 2019

To the General Manager
Warren Shire Council
Mr Glenn Wilcox

Good Afternoon Glenn and fellow Members of Council,

I am writing to you today on behalf of the Warren Youth Foundation and our quest to get a Youth Centre and Community Hub open in Warren.

As I am sure you are all aware the Foundation has been trying to make this a reality for some time now, seeking funding through grants. Up to date we have not yet been successful in securing funding, although we recently came really close through the My Community Project. This goes to show the Community feels it is a valuable project needed here in Warren.

Today, I am writing this letter to ask for your support. We have recently learnt that the Council may have some funding available soon and we were hoping you could possibly look at assisting us with the set-up cost for the facility. I have attached a copy of the proposal and budget for you to review. The Warren Youth Foundation understands the proposal we are putting forward is a big cost and therefore would be able to contribute as well if needed. As the old proverb states, "It takes a village to raise a Child" and along with your support we would be able to promote a happy and healthy environment, right here in our hometown.

I would like to thank the Council Members for their time today and all the support you have given the Youth Foundation in the past, it is greatly appreciated. If you have any further questions or queries in regard to this project, please contact me on the details below.

With kind regards
Kelly Sinclair
Executive Officer
Warren Youth Foundation
warrenyouthgroup@gmail.com
0428 945 860

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

**WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE
AND COMMUNITY HUB** **CONTINUED**



Proposal for a
Youth Drop in, Mentoring and Information Centre
Warren

November 2019

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE
AND COMMUNITY HUB

CONTINUED

Contents

1	Executive summary	3
2	Case for change	4
2.1	Background	4
2.2	Rationale for investment	4
2.3	Strategic alignment	7
2.4	Expected outcomes	8
2.5	Stakeholder and community support	8
3	The proposal	9
3.1	Information about the proposal	9
3.2	Projected costs.....	11

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB

CONTINUED

1. *Executive summary*

After five years of operations the highest priority of the Warren Youth Foundation is to create a Youth Drop-in and Mentoring Centre, combined with a Community Hub, to provide services and support to the youth of Warren and their families.

We want to be able to provide the youth (ages 12 to 21) with ongoing support, in a safe space. This place will create their own "hang-out" area where all young people are treated equal whilst still being individuals, taking away the dangers of kids hanging out on the streets in the afternoons and evenings.

The second part of our proposal is to create, under the same roof, a Community Hub. After receiving feedback at our local interagency meetings, it has been brought to our attention there is no connection between the community and the services provided to our district. The Hub would be available to all charities and organisations who service the Warren community to advertise and use the space to facilitate meetings with clients. It would allow for everyone to be kept informed of upcoming visitors and events, giving every individual equal opportunity to access visiting services.

Funds are being sought to purchase an existing building located at Burton Street Warren. The block of land includes an outdoor space for appropriate sporting activities.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2 WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB CONTINUED

People — demographics & education

[demographics & education](#) | [cultural & language diversity](#) | [employment](#)

People tables are based on a person's place of usual residence on Census night

People	2824, NSW	%	New South Wales	%	Australia	%
<i>Persons count based on place of usual residence on Census night</i>						
Male	1,075	49.2	3,686,014	49.3	11,546,638	49.3
Female	1,109	50.8	3,794,217	50.7	11,855,248	50.7
Aboriginal and/or Torres Strait Islander people	356	16.3	216,176	2.9	649,171	2.8

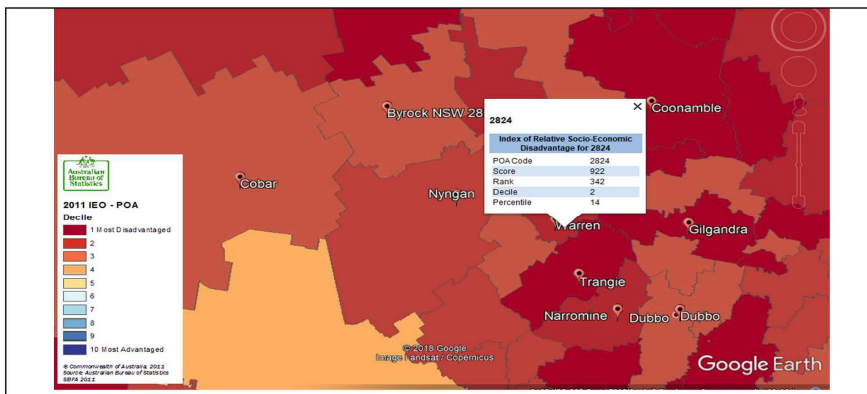
In the 2016 Census, there were 2,183 people in 2824, NSW (Postal Areas). Of these 49.2% were male and 50.8% were female. Aboriginal and/or Torres Strait Islander people made up 16.3% of the population.

People — employment

[demographics & education](#) | [cultural & language diversity](#) | [employment](#)

Employment	2824, NSW	%	New South Wales	%	Australia	%
<i>People who reported being in the labour force, aged 15 years and over</i>						
Worked full-time	598	62.6	2,134,521	59.2	6,623,065	57.7
Worked part-time	214	22.4	1,071,151	29.7	3,491,503	30.4
Away from work	64	6.7	174,654	4.8	569,276	5.0
Unemployed	79	8.3	225,546	6.3	787,452	6.9

There were 955 people who reported being in the labour force in the week before Census night in 2824, NSW (Postal Areas). Of these 62.6% were employed full time, 22.4% were employed part-time and 8.3% were unemployed.

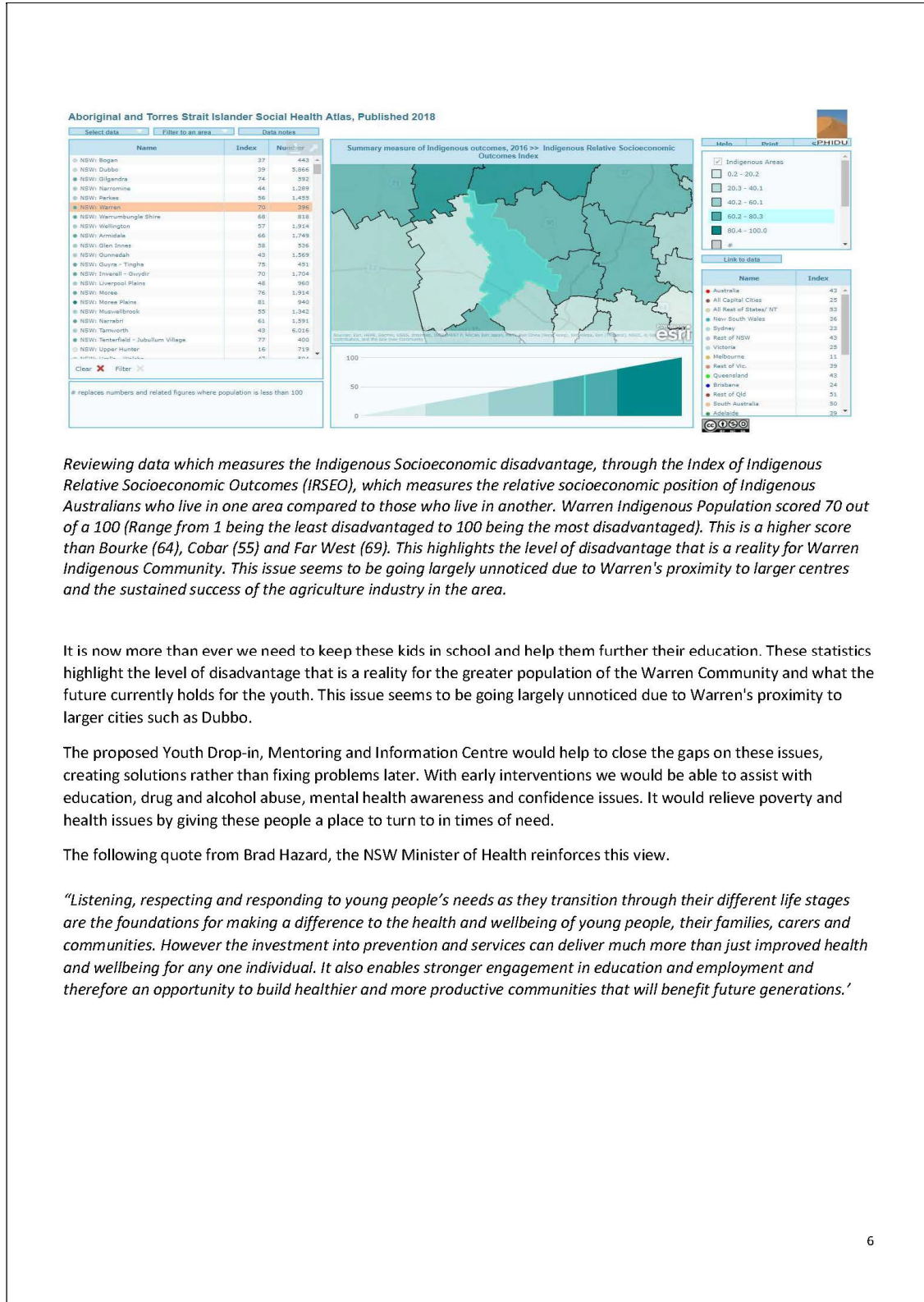


SEIFA (Socio-economic Indexes for areas) results on the showing Warren to be at a higher disadvantage than some neighbouring communities.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2 WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB CONTINUED



WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB

CONTINUED

2.3 Strategic alignment

Advocate for Children and Young People

In the NSW Strategic Plan for Children and Young People, the NSW State Government focuses its guiding principles on; Innovation, localisation, collaboration, transition, prevention and addressing disadvantage.

Their statement on Poverty and Deprivation states:

“The NSW Government is committed to improving the lives of children, young people, families and communities so they can realise their potential and build capabilities in order to break out of poverty and deprivation. For that to be fulfilled it requires a flexible, responsive and integrated response that involves civil society and all levels of government”

Innovation NSW

The NSW Government released its Innovation Strategy, ‘Bringing Big Ideas to Life’ on 30 November 2016. Its purpose is to create a framework that will boost innovation in NSW. In doing so, we will be better equipped to tackle complex economic, environmental and social challenges, stimulate economic activity and drive shared prosperity for the people of NSW.

Their response on Youth Unemployment was:

*“There are a multitude of causes for the sustained level of youth unemployment, but the impact is felt greatest by young people considered at risk or already experiencing long-term unemployment. At-risk group categories include young people with a disability, **First Australians**, those with caring responsibilities, **young people from low socio-economic communities and those with low educational attainment.**”*

Indigenous Advancement Strategy:

The Australian Government has made Indigenous Affairs a significant national priority. The Indigenous Advancement Strategy (IAS) is the way in which the Australian Government funds and delivers a range of programmes targeting Aboriginal and Torres Strait Islander peoples.

The Australian Government has set three clear priorities to make sure efforts are effectively targeted:

- The positive impact that **education** has on the future success of individuals, families and communities is clear. Children who go to school have better life outcomes.
- **Employment, economic development and social participation** improve the lives of families and communities. The right conditions and incentives need to be in place for Aboriginal and Torres Strait Islander peoples to participate in the economy and broader society.
- Growing up in a **healthy and safe home and community** is essential for families to thrive and reach their full potential. In particular, the violence that too many women and children face must be addressed.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

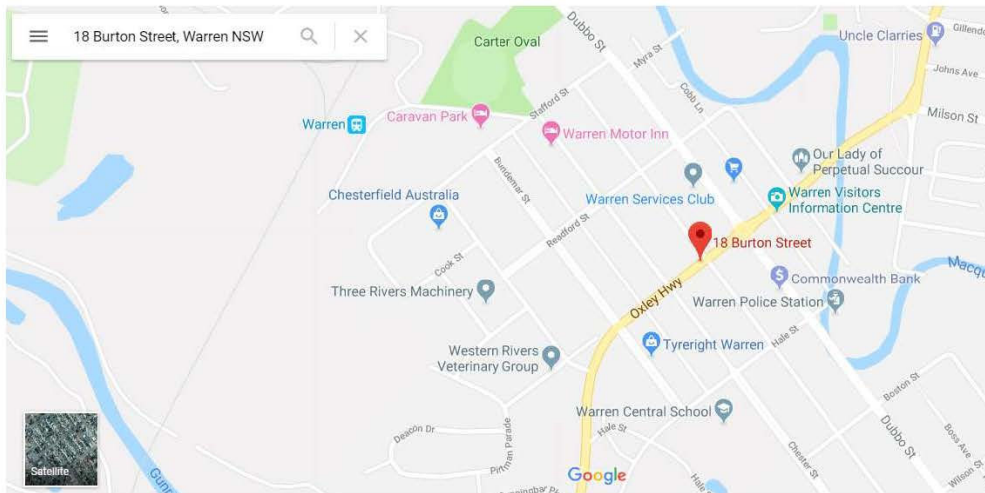
ITEM 2 WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB CONTINUED

3. The proposal

3.1 Information about the proposal

Our proposal is to open a Youth Centre in Warren that is easily accessible to all youth and their families.

The location of the building we are looking at purchasing is a prime location for the whole community. Located at 18 Burton Street Warren, this area is right in the centre of the business district, within 500 metres of both schools, the Police Station, Medical Centre and the Warren Macquarie Local Aboriginal Land Council. Being so close to all these services only strengthens our strong support network for daily operations.



18 Burton Street Warren is located in the Central Business District, with close proximity to both schools.



The Building which is currently used as Country Women's Association Hall consists of:

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE AND COMMUNITY HUB

CONTINUED

1. An office area:

This would be for administration purposes and a base for the manager of the Centre. This will also accommodate any visiting services that require the use of a private office for consultations. All brochures and information would be available on the exterior walls but still inside the building for the ease of public access.

2. Study area:

This area will have four desks with computers for doing homework and studying. These computers will use an Ethernet connection for internet to be able to monitor the usage.

3. Lounge/Kitchen area:

Two lounges with beanbags, television, bookshelves, board games, music station and arts and craft supplies for relaxation. There is a separate Kitchen for tea/coffee making facilities, afternoon tea preparation and for cooking classes.

4. Sporting areas:

The indoor sports area will have a pool table, table tennis/air hockey table and an area for a variety of indoor activities such as volleyball, soccer, boxing, aerobics and martial arts. It will be right near the back door which will lead to an outdoor sporting area for basketball, handball, soccer and netball.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 5th December 2019

ITEM 2

WARREN YOUTH FOUNDATION REQUEST FOR SUPPORT FOR A YOUTH CENTRE
AND COMMUNITY HUB

CONTINUED

3.2 Projected costs

	Cost
Purchase of land and building	\$100,000
Legal and Council fees	\$10,000
Fire equipment as per Council requirements	\$756
Electrical work & Security system	\$5064
Kitchen appliances & equipment	\$2829
Office equipment	\$5150
Furniture	\$6256
Concrete slab for basketball court	\$22,000
Sports equipment & recreational supplies	\$3006
Entertainment	\$2153
Garden Equipment	\$1467
Cleaning Equipment	\$744
Painting	\$4590
Community Notice LED Display Board and Installation	\$14500
	\$178,515
Contingencies x 10%	\$17,851
	\$196,366

For further information regarding this proposal please contact:

Kelly Sinclair

Executive Officer

Warren Youth Foundation

0428 945 860

warrenyouthgroup@gmail.com

